

Pursuant to the due call and notice thereof, the City Council met in regular session on September 9, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner (Zoom). Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ryan Vogel, City Attorney (Zoom), Kara Williams, Economic Development, and a few other participants via ZOOM.

Moved by Archer, VanderVorst seconded, to approve the September 9, 2024, proposed agenda with an amendment to include Principal Life Insurance renewal under old business, #8. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve the minutes of the August 5, 2024, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport	\$2,748.12
Ambulance	\$13,980.42
Auditorium	\$0.00
Council	\$0.00
Finance Office	\$3,444.59
Mayor	\$0.00
Parks	\$1,245.43
Police	\$8,501.36
Rubble Site	\$3,469.72
Sewer	\$6,827.76
Snow Removal	\$0.00
Streets	\$10,457.50
Swimming Pool	\$13,389.24
Water	\$6,694.09
West Nile	\$527.47
<b>Total Payroll Expense by Department</b>	<b>\$71,285.70</b>

Net Payroll	August 2024	\$54,014.03
Aflac	Aflac Ins.	\$348.27
Agtegra	Street Fuel	\$2,212.34
AT&T Mobility	Police Cells & Hot Spots	\$332.54
Avera Occupational Medicine	Random Drug Testing	\$126.00
Axon Enterprise, Inc.	Police Supplies	\$1,060.80
BMO Bank	August Payroll Taxes & July Sales Tax	\$17,190.17
Cahill Bauer & Associates, LLC	Prof. Svs. - Finance Office - 2023 Audit	\$2,850.00
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$85.53

Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$66.71
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$1,066.83
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$1,012.90
Dollar General	Pool & Finance Office Supplies	\$492.15
First Interstate Bank	CC Payoff	\$3,301.25
Gall's, LLC	Police & Ambulance Supplies	\$666.86
Gettysburg Ace Hardware	Parks, Finance Office, Pool, Street, Airport, Fire Hall, Water, & Ambulance Supplies	\$733.42
Gettysburg Development Corp.	August BBB Taxes	\$2,609.16
Gettysburg Fire Dept.	Ins. Claim Payout	\$3,767.66
Heartland Payment Systems	Airport Fuel CC Fees	\$90.15
Heartland Waste Mgmt., Inc.	August Garbage Collection	\$6,349.08
Hoven Coop Service, Inc.	Street Repairs/Maintenance	\$214.00
Ingram Pest Service, Inc.	Prof. Svs. - Fire Hall/Ambulance & Police	\$362.00
Jensen Rock & Sand, Inc.	Street Supplies & Street Improvements	\$110,374.41
John Deere Financial	Parks & Airport Supplies	\$187.75
Lamb's Chevrolet & Implement	Street Supplies	\$2,083.08
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$206.48
Logan Electric	Parks Rprs./Maint. & Street Supplies	\$160.52
Marco	Copier Lease	\$202.00
Menards	Street Supplies & Street Minor Equipment	\$310.42
Michael Todd Industrial Supply	Street Supplies	\$383.40
Mid Dakota Rural Water System	Water Usage (x2)	\$33,533.98
Midway Parts	Parks & Street Supplies	\$302.93
Midwest Alarm Company	Prof. Svs. - Auditorium Alarm	\$101.59
Montana Dakota Utilities	Gas & Electric	\$6,220.09
New Creations	Pool & Finance Office Supplies	\$55.87
Northwest Pipe Fittings, Inc.	Water, Sewer & Police Supplies	\$2,111.98
Pauli, Shauna	Pool Supply Reimbursement	\$75.00
Potter County News	Finance Office Publications	\$176.48
Principal Life Insurance Company	Life Insurance	\$75.04
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$855.00
Sanitation Products, Inc.	Street Supplies	\$627.55
Schlachter Lumber, Inc.	Street Supplies & Street Minor Equipment	\$529.97
SD Dept. of Revenue	Water Testing	\$30.00
SD One Call Board	One-Calls	\$18.90
SD Retirement Systems	Retirement	\$6,043.52
SD Solid Waste Mgmt.	Prof. Fees – Rubble Site – Annual Membership	\$100.00
SD Unemployment Ins. Division	Finance Office Filing Fee	\$25.00
Servall	Rugs	\$212.95
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
Stryker Sales, Inc.	Police Supplies	\$323.50
TASC	Health Flex Plan	\$508.32
True Value	Street, Finance Office, Parks, Rubble Site, Ambulance, & Police Supplies	\$232.54
US Postmaster	August Water Bills	\$267.09
Van Diest Supply Co.	West Nile Supplies	\$2,307.25

VanderVorst, Tanner	Pool Supplies Reimbursement	\$61.93
Venture Communications	Telephone/Fax/Internet/AWOS	\$872.00
Verizon Wireless	Maintenance Cell Phones	\$175.72
Vestis	Police Rugs	\$133.26
Wellmark BC/BS Health Plans	Health Ins.	\$7,803.12
WEX Bank	Ambulance Fuel	\$352.95
Zander Auto Parts	Street Supplies	\$102.25
<b>TOTAL CHECKS</b>		<b>\$277.165.17</b>

Moved by VanderVorst, Nagel seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: None.

Moved by Nagel, VanderVorst seconded, to go into Executive Session for both legal and personnel at 7:07PM. All members present voted Aye. Motion carried. Council reconvened at 7:27PM.

Moved by VanderVorst, Archer seconded, to approve all new changes and finalization of updates in the Personnel Policies City Official Employee Handbook. All members present voted Aye. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve Mayor signing the State Water Plan Application for potential funding on a possible upcoming lagoon project. All members present voted Aye. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve the renewal of the City's current Wellmark EnhancedBlue 1500 Gold health insurance. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve renewing the Avera Careflight Insurance benefit for all full-time employees. All members present voted Aye. Motion carried.

Moved by Archer, VanderVorst seconded, to approve the renewal of both the current Principal Life Insurance and Colonial Life Insurance benefits. All members present voted Aye. Motion carried.

Mogard gave the police report.

Moved by Nagel, VanderVorst seconded, to approve the purchase of new tires for the 2021 police squad through state bid. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to approve a .25 per hour certification raise for Chief Mogard for the new Criminal Justice Information Services Security and Privacy Training Certification he just received to be effective 9-9-24 for the 9-27-24 payroll. All members present voted Aye. Motion carried.

Gerber gave the maintenance report.

Moved by Archer, Nagel seconded, to approve the purchase of a power cement screed and attachments needed for city maintenance crew to be able to start replacing/fixing sidewalks. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve the incoming fuel bid from Agtegra once received via email. All members present voted Aye. Motion carried.

The current city ordinance on a city street being cut into was discussed. There is a current permit application that needs to be taken out and approved by Council along with a non-refundable fee to be able to cut into a city street.

Moved by Phillips, Archer seconded, to approve paying a bill in the amount of \$219.63 for a new tree to replace a tree that had to be removed to put in a new drain during the Highway 212 Project on Dan & Beverly Thomas' property. All members present voted Aye. Motion carried.

Schatz gave the finance office report.

Moved by Warner, Phillips seconded, to approve the following building permits.

- Building Permits: Kenny & Theresa Goebel – 310 N Potter St. – New Pole Storage Bldg. (Summit Builders)  
Roy Towers – 606 E Lincoln Ave. – Alteration for New Frame Covered Porch (Owner)  
Bruce & Della Schumacher – 506 Holly Dr. – New Wood Frame Garage (Eric Ellwanger)  
Andy Mikkelsen – 201 E King Ave. – Addition for Frame Garage & Driveway (Architectural Concept Management)  
Alexander Schoeman – 400 E Garfield Ave. – Addition of a Frame Deck (Owner)
- Moving Permits: None.
- Demolition Permits: None.

All members present voted Aye. Motion carried.

- Correspondence: July Bank Reconciliations; August 2024 Net Payroll; August 2024 Check Detail Register; August 2024 Financials; NECOG Email re: Grant Info. on Police Bldg., Resurfacing of Tennis Courts, & Possibility of Hiring Community Events Coordinator; PMA SDFIT Newsletter; IM-28 Update; July 1 Notable Law Changes for Cities Info.;

Round Table: Schatz wanted to sincerely compliment the great job Deputy Wager is doing and how smooth things seem to be running, and to also thank Mayor Roseland for all his help in anything asked of him. Deputy Wager agreed that the teamwork is great within the office and things seem to be running very efficiently with considerably less stress, and the finance office is slowly but successfully streamlining things, and the office itself is looking great. Nagel asked to research and confirm if permits for golf carts is still a current ordinance or if that was dropped when Council updated the City's ordinance book through American Legal. Williams passed out an events listing recap she put together from events that have been done in the past, why or why not they did or didn't work well, and stated there are several events that do take place within the community, and this list does not even include all of the events the museum, library, school, Oahe Youth organization, and churches put on. She does feel that maybe a bigger town event that brings people into town could be looked into more so, like Faulkton's Wild West Days, for example. Mayor Roseland asked to research and update on the current operating procedures of purchases that are necessary in keeping a department running efficiently, such as tires on equipment, without having to have a motion approved each time.

Moved by Nagel, Warner seconded, to adjourn meeting at 8:47PM. All members present voted Aye.  
Motion carried.

Attest:

Witness:

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Sheila Schatz, Finance Officer

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Adam Roseland, Mayor