

Pursuant to the due call and notice thereof, the City Council met in regular session on October 7, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner (Zoom). Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ryan Vogel, City Attorney (Zoom), Kara Williams, Economic Development, and a few other participants via ZOOM.

Moved by Fischer, Phillips seconded, to approve the October 7, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve the minutes of the September 9, 2024, regular council meeting and September 16, 2024, special council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,503.86
Ambulance	\$9,010.53
Auditorium	\$0.00
Council	\$0.00
Finance Office	\$2,541.07
Mayor	\$0.00
Parks	\$1,116.00
Police	\$5,699.02
Rubble Site	\$1,020.84
Sewer	\$5,704.45
Snow Removal	\$0.00
Streets	\$4,277.17
Swimming Pool	\$1,037.15
Water	\$8,312.93
West Nile	\$457.56
Total Payroll Expense by Department	\$41,680.58

Net Payroll	September 2024	\$30,147.70
Aflac	Aflac Ins.	\$348.27
Agtegra	Street Fuel	\$2,328.17
AT&T Mobility	Police Cells & Police & Ambulance Hot Spots	\$252.46
Avera Careflight	Annual Renewal	\$343.00
BMO Bank	Sept. Payroll Taxes, Aug. Sales Tax, Deposit Slips, & IRS Fee Pymt.	\$11,990.40
B & R Bauer, Inc.	Park Maint./Rprs.	\$125.00
B & R Truck Repair, Inc.	Street Maint./Rprs.	\$510.54

Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$84.10
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
CHS River Plains	Street Supplies	\$34.40
City of Gettysburg	Petty Cash	\$32.04
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$646.80
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$1,133.20
Colonial Research	Snow & Sewer Supplies	\$2,293.07
Dollar General	Street Supplies	\$189.75
Economic Development	3 rd Qtr. Stipend	\$5,000.00
First Interstate Bank	CC Payoff	\$1,366.13
Gettysburg Ace Hardware	Parks, Finance Office, Pool, Street, Airport, Water, Police, & Ambulance Supplies	\$892.99
Gettysburg Development Corp.	September BBB Taxes	\$2,099.68
Gettysburg Inn & Suites	Police Help Hotel	\$387.00
Heartland Payment Systems	Airport Fuel CC Fees	\$89.16
Heartland Waste Mgmt., Inc.	September Garbage Collection	\$7,079.19
John Deere Financial	Street Supplies	\$46.02
Lamb’s Motor Corp., Inc.	Ambulance Maint./Rprs.	\$83.00
Logan Electric	Firehall/Ambulance Maint./Rprs.	\$395.59
Marco	Copier Lease	\$202.00
Midway Parts	Street Supplies	\$15.12
Montana Dakota Utilities	Gas & Electric	\$5,347.10
New Creations	Police & Finance Office Supplies	\$93.33
Northwest Pipe Fittings, Inc.	Water & Sewer Supplies	\$2,401.90
Paypal	Bank Charge	\$.20
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$2,478.02
Potter County News	Finance Office Publications	\$198.83
Principal Life Insurance Company	Life Insurance	\$75.04
Schatz Electric, Inc.	Rubble Site & Sewer Maint./Rprs. & Police Machinery & Equipment	\$7,063.27
Schlachter Lumber, Inc.	Street, Auditorium, Rubble Site, Police, Parks, Airport Supplies & Police Minor Equipment	\$1,841.60
SD Dept. of Revenue	Water Testing	\$30.00
SD Dept. of Transportation	Airport Improvements - 5% Pavement Maintenance Project	\$10,699.56
SD One Call Board	One-Calls	\$18.90
SD Retirement Systems	Retirement	\$4,296.96
Servall	Rugs	\$214.68
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
Stryker Sales, Inc.	Prof. Svs. – 3 yr. Ambulance Maint. Contract	\$19,747.20
TASC	Health Flex Plan	\$508.32
Thomas, Dan	Sewer – Tree Reimbursement	\$219.63
True Value	Street, Finance Office, Parks, & Police Supplies	\$779.81
US Postmaster	September Water Bills	\$265.79
Venture Communications	Telephone/Fax/Internet/AWOS	\$869.03
Verizon Wireless	Maintenance Cell Phones	\$175.88
Vestis	Police Rugs	\$88.84

Wager, Shane	Park Supplies	\$40.00
Wellmark BC/BS Health Plans	Health Ins.	\$7,803.12
WEX Bank	Ambulance Fuel	\$37.83
TOTAL CHECKS		\$133.479.10

Moved by Archer, Phillips seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: None.

Moved by Fischer, Archer seconded, to go into Executive Session for personnel at 7:14PM. All members present voted Aye. Motion carried. Council reconvened at 7:26PM.

Moved by VanderVorst, Archer seconded, to approve (2) additional changes to the Personnel Policies City Official Employee Handbook as follows: Page 13 Section 3.1.4 Regular Part-Time Employee (PTE) *An employee who is employed by the City to work at least (20) hours but less than the full-time hours per week as defined above on a regular basis and has completed their 6-month employee-in-training period.*
Benefits •Vacation Leave: Prorated to hours worked •Sick Leave: Prorated to hours worked •Holiday Pay: No benefit •Health Insurance: No benefit •Life Insurance: Colonial Life Insurance Benefit •South Dakota Retirement System: No benefit. All members present voted Aye. Motion carried.

Moved by Nagel, Phillips seconded, to approve releasing C&B Properties, Inc.’s current airport hangar lease and to enter into a new lease with said hangar with the entity of Silvertree Ranch, LLC, with the current terms of 5-years and pricing of .08 per square foot billed annually in January and due by March 15. All members present voted Aye with VanderVorst abstaining from vote. Motion carried.

It was discovered that the ordinance for owners of golf carts having to come into City Office and obtain a permit annually was stricken from the City’s current ordinances back in March of 2021. Moved by Nagel, Phillips seconded, to reimburse the 24 individuals who purchased a golf cart permit in between March of 2021, to-date, the amount they paid by putting a credit for same on their current water bill and sending out a letter regarding same. If any person does not have a current water utility with the City, a check will be mailed to said individual under separate cover. There were 24 people totaling \$260 altogether. All members present voted Aye. Motion carried.

Moved by Archer, Warner seconded, to approve the 2025 Levy Request in the statutory allowed maximum amount of \$785,331.90. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to schedule a special council meeting on Monday, October 21, 2024, at 7PM to go over the 2025 budget and approve 1st reading of same. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve Resolution 2024-10-07 Resolution to form a Consolidated Board of Equalization for the 2025 Assessment Year. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve increasing our current SDPAA Insurance auto deductibles from \$250 comp./\$500 coll. to \$1000 comp./\$1000 coll. All members present voted Aye. Motion carried.

Mayor Roseland read police report as Chief Mogard had to leave for an emergency call. Moved by VanderVorst, Archer seconded, to table certificate raise for Chief Mogard until future meeting unless he is able to return to meeting yet tonight. All members present voted Aye. Motion carried.

Gerber gave the maintenance report.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.549, Ruby Fieldmaster at \$2.78, #1 Ruby Fieldmaster at \$3.08, AvGas at \$5.35, and Jet-A at "\$ quote day of delivery". Moved by VanderVorst, Archer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by Nagel, Phillips seconded, to approve amending the current ordinance classified as "Excavations" Section 151.046 Application and bonds, as follows: (A) Application for such permit shall be made to the city's Finance Office, who shall secure the approval of the Superintendent of Streets before issuing any such permit. Regarding bituminous material, such application shall be accompanied by a non-refundable fee of \$400, which amount shall be considered compensation to the city for the granting of such permit, the necessary investigation prior thereto, and for the replacement bituminous surface material for any excavations up to and including 45 square feet. This permit shall be valid for ten (10) working days, after which a new permit must be obtained. Regarding concrete material, such application shall be accompanied by a non-refundable fee of \$500, which amount shall be considered compensation to the city for the granting of such permit, the necessary investigation prior thereto, and for the replacement concrete surface material for any excavations up to and including 45 square feet. This permit shall be valid for ten (10) working days, after which a new permit must be obtained. Before any such permit is issued, the person requiring the same shall state in this application where such excavation is to be made, the extent thereof, in front of what lot or lots, for what purpose the excavation is to be made, and whether or not such person has a bond on file with the city's Finance Office for making such excavation. If such applicant has not filed such bond, then before a permit shall be issued, such applicant shall furnish a bond or make the deposit as stated below with the city's Finance Office as a guaranty for the proper refilling of and guarding of such trenches and excavations while in the course of excavating or refilling and the maintenance of the same in good condition for one (1) year thereafter. (B) wording will remain the same. (C) wording will remain the same. (C)(1) wording will remain the same. (C)(2) wording will read as follows: (2) *Concrete*. The city will replace this material. A deposit in the amount of \$11 per each square foot, exceeding 45 square feet, shall be made before excavation. All concrete must be saw cut. (Prior Code, § 12.12.020) (Ord. 1997-4-1, passed - -1997; Ord. 2017-4-1, passed 5-1-2017) This is considered formal 1st reading which 2nd reading will be done at future council meeting. All members present voted Aye. Motion carried.

Mogard gave police report. Moved by Nagel, VanderVorst seconded, to approve a .25 per hour certification raise for Chief Mogard for the new Law Enforcement Officers Standards and Training Commission – Terminal Operator training he just received to be effective the 10-11-24 payroll. All members present voted Aye. Motion carried.

Moved by Archer, VanderVorst seconded, to approve Gerber to purchase a new fire hydrant and gate valve tool with clutch up to \$2700 after receiving (3) quotes for comparison. All members present voted Aye with Nagel abstaining from vote. Motion carried.

Schatz gave the finance office report.

Moved by Nagel, Phillips seconded, to approve Deputy Finance Officer Shane Wager's 6-month-probationary raise of .50 per hour effective per his anniversary date of 09-21-24. All members present voted Aye. Motion carried.

Moved by Phillips, Archer seconded, to approve TASC (health flex program) annual renewal. All members present voted Aye. Motion carried.

Mayor Roseland asked if the IM-28 was being spoke about right before the meeting and Williams stated yes, that she thought it would be a good suggestion to write a letter to the editor of the Potter County News explaining Initiated Measure 28 (IM-28) and how it could negatively impact many of the smaller cities, like Gettysburg, as well as larger cities. Discussion. Moved by Fischer, Phillips seconded, to have Mayor Roseland draw up a letter to the editor of PC News regarding the Initiated Measure 28 (IM-28) explaining it and the possible impact of it and Mayor and Council would sign off on same. All members present voted Aye. Motion carried.

Moved by VanderVorst, Phillips seconded, to approve the following building permits.

- Building Permits: Mark & Anne Robbennolt – 603 W Commercial Ave. – New 10x10 Steel Garden Shed - (Self)
Alan Vetter – N Kansas Street – New Car Port Storage – (Self)
Brady Johnke – 401 S Potter – New Wood Fence - (Self)
Gary Nagel – 903 E Commercial Ave. – New Rental Storage Building – (SNS Construction)
Alexander Schoeman – 400 E. Garfield Ave. – New Frame Deck w/Roof – (Self)
Ruben Rieger – 306 S Platte – Wood Wheelchair Access Ramp (Self)
- Moving Permits: None.
- Demolition Permits: None.

All members present voted Aye. Motion carried.

- Correspondence: September 2024 Net Payroll; September 2024 Check Detail Register; 3rd Qtr. 2024 Financials; Economic Development 3rd Qtr. 2024 Financials; IM-28 Update; PMA SDFIT Newsletters;

Round Table: Deputy Finance Officer Wager stated that work in the finance office is getting more efficient and comprehensive as we move forward. He stated he enjoys working with Finance Officer Schatz – we learn something new every day, and Schatz has caught on very quickly to the technology of streamlining, and we are doing very well. Fischer congratulated Deputy Wager on his 6-month raise and encouraged to keep up the good work. Fischer stated there will be a parade of lights this year on the evening of December 8, 2024, the same night the annual Miracle on Main Street event is held. Mogard thanked Council for the .25 certification raises given for his training which he feels the training is going to help a lot. Williams informed that Mary Lahecka Nelson from Senator Rounds' office will be in Gettysburg at the 212 Mini Mall in the morning on Wednesday, October 23, 2024. If anyone would like to stop in and visit with her about any concerns they may have, all are welcome. Senator Rounds' office is very much focusing on, currently, that if there are any Veterans out there needing assistance in trying to apply for benefits, they get the help they need. Also, if there is a Veteran anyone knows of who has never received recognition, they are working to ensure they do get the proper recognition they each so deserve. Mayor Roseland wanted to reiterate that although he does appreciate departmental heads bringing equipment needs to council to vote upon prior to purchasing, he does believe that the council authorizes departmental heads of maintenance and police a budget each year to purchase the things that are needed

to keep departments running as they need to be. As long as the departmental head knows the equipment is needed for the department and keeps spending within their budget means, he does not feel they necessarily have to bring this to Council meeting for an official motion and vote for every single thing they need such as tires, etc. By all means, if it is a very large and expensive equipment purchase, feel free to continue to bring to Council. This is Mayor Roseland's feeling and if Council disagrees, then an ordinance needs to be written up with proper rules and language of same to incorporate into the City's current Code of Ordinances. Nagel would like to congratulate and thank Mayor Roseland for his very efficient operation in running council meetings.

Motion by Fischer, Warner seconded, to adjourn meeting at 8:29PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor