

Pursuant to the due call and notice thereof, the City Council met in regular session on November 4, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner. Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ted Dickey, NECOG (Zoom), Todd Goldsmith, KLJ Engineering, Kara Williams, Economic Development, Mike Devine, and a few other participants via ZOOM.

Moved by Nagel, VanderVorst seconded, to approve the November 4, 2024, proposed agenda with the addition of Airport AWOS repairs/maintenance under new business and SDFIT November Newsletter in correspondence. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve the minutes of the October 21, 2024, special council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,434.44
Ambulance	\$10,118.76
Auditorium	\$0.00
Council	\$4,065.78
Finance Office	\$2,654.50
Mayor	\$1,225.00
Parks	\$2,259.49
Police	\$5,854.72
Rubble Site	\$1,461.50
Sewer	\$3,309.71
Snow Removal	\$0.00
Streets	\$5,396.27
Swimming Pool	\$858.74
Water	\$7,231.30
West Nile	\$0.00
Total Payroll Expense by Department	\$46,870.21

Net Payroll	October 2024	\$35,222.37
Ahlers, Landon	Golf Cart Registration Reimbursement	\$10.00
AT&T Mobility	Police Cells & Police & Ambulance Hot Spots	\$252.54
Avera Gettysburg	Ambulance Supplies	\$123.39
Banghart, Randy	Golf Cart Registration Reimbursement	\$10.00
Banghart, Rick	Golf Cart Registration Reimbursement	\$10.00
BMO Bank	Oct. Payroll Taxes & Sept. Sales Tax	\$11,722.69
Bound Tree Medical, LLC	Ambulance Supplies	\$332.61
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$83.71

C&B Operations	1 Yr. Equipment Lease – Sewer/Airport	\$2,000.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$15.70
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$436.00
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$996.62
Coyne, Michael	Golf Cart Registration Reimbursement	\$10.00
Dakota Supply Group	Water Machinery & Equip. and Minor Equip.	\$2,699.99
Decker Repair & Welding	Streets, Water & Sewer Supplies	\$96.90
Deslauriers, Jessica	Golf Cart Registration Reimbursement	\$10.00
Devine, Michael	Other Current Expense	\$402.81
Dollar General	Finance Office & Street Supplies	\$273.85
Drew, Bob	Golf Cart Registration Reimbursement	\$15.00
Drew, Deryk	Golf Cart Registration Reimbursement	\$5.00
First Interstate Bank	CC Payoff	\$4,980.91
Fischer, Scott	Golf Cart Registration Reimbursement	\$10.00
Geditz, Cheri	Golf Cart Registration Reimbursement	\$10.00
GEHA Refunds	Ambulance Overpayment Reimbursement	\$3,754.00
Gettysburg Ace Hardware	Parks, Finance Office, Street, Airport, Police, & Fire Hall/Ambulance Supplies	\$533.88
Gettysburg Development Corp.	October BBB Taxes	\$1,744.30
Goebel, April	Golf Cart Registration Reimbursement	\$5.00
Golden West Industrial Supply	Police Supplies	\$369.14
Graham Tire Company	Police Supplies	\$760.00
Hawkinson, Kirstin	Golf Cart Registration Reimbursement	\$10.00
Heartland Payment Systems	Airport Fuel CC Fees	\$89.85
Heartland Waste Mgmt., Inc.	October Garbage Collection	\$6,874.56
Helms & Associates	Prof. Svs. – Airport	\$450.00
Hunnel, Lori	Golf Cart Registration Reimbursement	\$10.00
Ingram Pest Service, Inc.	Prof. Services - Fire Hall/Ambulance & Police	\$200.00
Insurance Benefits, Inc.	Prof. Svs. – Annual Airport Liability Ins.	\$2,079.00
Kormendy, Erwin	Golf Cart Registration Reimbursement	\$10.00
Lake Area Door	Fire Hall/Ambulance Door Rprs./Maint.	\$624.93
Lamb's Motor Corp., Inc.	Street Supplies	\$203.95
Larson, Doug	Golf Cart Registration Reimbursement	\$20.00
Larson, Vaughn	Golf Cart Registration Reimbursement	\$10.00
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$401.23
Logan Electric	Street Supplies & Pool Rprs./Maint.	\$8,184.85
Marco	Copier Lease	\$202.00
Menards	Pool & Street Supplies	\$69.46
Mid Dakota Rural Water System	Water Usage	\$16,968.45
Midway Parts	Street Supplies	\$50.12
Milbank Winwater Works Co.	Annual EZ Reader Software Support & Water Supplies	\$2,360.09
Mike's Repair	Police Repairs/Maintenance	\$590.82
Montana Dakota Utilities	Gas & Electric	\$5,851.93
Northwest Pipe Fittings, Inc.	Water & Sewer Supplies	\$789.93
Oaks, Gary	Golf Cart Registration Reimbursement	\$10.00
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$2,015.45

Potter County News	Finance Office & Sewer Publications	\$252.83
Principal Life Insurance Company	Life Insurance	\$77.26
Quiett, Don	Golf Cart Registration Reimbursement	\$10.00
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$1,327.50
Robbennolt, Mark	Golf Cart Registration Reimbursement	\$10.00
Sanitation Products, Inc.	Street Supplies	\$3,818.23
Schaunaman, Julie	Golf Cart Registration Reimbursement	\$5.00
Schatz Electric, Inc.	Street Supplies	\$4.82
Schlachter Lumber, Inc.	Street, Pool, Park, & Police Supplies and Street & Police Minor Equipment	\$2,862.73
Scott, Keith	Golf Cart Registration Reimbursement	\$15.00
SD Dept. of Revenue	Water Testing	\$211.00
SDML Workers Comp Fund	Annual Work Comp	\$13,396.00
SD One Call Board	One-Calls	\$11.55
SD Public Assurance Alliance	Annual Liability & Auto Ins. Renewal	\$57,960.61
SD Retirement Systems	Retirement	\$4,295.96
Servall	Rugs	\$222.79
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
TASC	Health Flex Plan	\$508.32
Tibke, Kyle	Golf Cart Registration Reimbursement	\$10.00
True Value	Finance Office, Street, Airport, Park, & Police Supplies	\$854.50
US Bank	3 rd Qtr. Sewer Loan	\$8,930.13
US Postmaster	October Water Bills	\$266.22
Venture Communications	Telephone/Fax/Internet/AWOS	\$881.87
Verizon Wireless	Maintenance Cell Phones	\$175.92
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$6,780.37
Westphal, Andrew	Golf Cart Registration Reimbursement	\$10.00
WEX Bank	Ambulance Fuel	\$513.38
Zander Auto Parts	Street Supplies	\$212.05
Zweber, Joshua	Golf Cart Registration Reimbursement	\$20.00
TOTAL CHECKS		\$218,775.39 \$215,021.39

Moved by Archer, VanderVorst seconded, to approve vouchers payable with the exception Lake Area Door will need to be reimbursed as was not correct bill for the city. All members present voted Aye. Motion carried.

Appointments: Ted Dickey, NECOG and Todd Goldsmith, KLJ Engineering – Potential Sewer/Lagoon Project

Ted Dickey of NECOG and Todd Goldsmith of KLJ Engineering explained and discussed the lagoon study that was completed by KLJ Engineering earlier this year, the State Water Plan that was executed, the Notice of Public Hearing for the City of Gettysburg Wastewater Improvements Project wherein the City is potentially proposing to clean and televise several blocks of sewer lines in town and make improvements to the lagoon system. The City will be submitting a Clean Water Facility Funding Application in the amount of \$2,964,000 to the Department of Agriculture and Natural Resources so it is in place, and if City decides

to move forward with the project(s), funding may be awarded in the form of a grant, loan or a principal forgiveness loan. It is thought at this time that if part of or both projects were to move forward, the priority would be to address the needs for pond improvements at this time. A decision will need to be made at the December 2024 council meeting what the City will be moving forward with, if anything, regarding the wastewater/lagoon projects. Moved by VanderVorst, Archer seconded, to approve Resolution No. 2024-11-04 Resolution Authorizing an Application for Financial Assistance, Authorizing the Execution and Submittal of the Application, and Designating an Authorized Representative to Certify and Sign Payment Requests. All members present voted Aye. Motion carried. Passing the Resolution and authorizing Mayor to sign the application, does not commit the City to anything at this point.

Moved by Archer, Warner seconded, to go into Executive Session for personnel at 7:30PM. All members present voted Aye. Motion carried. Council reconvened at 7:47PM.

Moved by Nagel, Phillips seconded, to amend the motion made at the October 7, 2024, meeting regarding Employee Handbook, Section 3.14, with that new rule taking effect for hires made after today, being November 4, 2024. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to approve Second Reading and adoption of Ordinance 2024-10-21 2025 Appropriation Ordinance. All members present voted via roll call as follows: Nagel – Aye; Phillips – Aye; VanderVorst – Aye; Archer – Aye; Warner – Aye. Motion carried.

Moved by Nagel, Phillips seconded, to approve Second Reading and adoption of Ordinance 2024-07-21 amending the current ordinance classified as “Excavations” Section 151.046 Application and Bonds. All members present voted with roll call as follows: Nagel – Aye; Phillips – Aye; VanderVorst – Aye; Archer – Aye; Warner – Aye. Motion carried.

Moved by Nagel, Phillips seconded, to approve the publication of Notice of Public Hearing on Application Renewals for Sale of Alcohol 2025. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve changing annual stipend for the Oahe Area Youth Center, Inc., from \$6,000 to \$10,000 annually effective 2025 season and moving forward. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to change the current City fee for nuisance of overgrown grass and maintenance having to step in and mow from \$100 to \$300 per hour, per occurrence, taking effect immediately, and if the fee remains unpaid, will be assessed to said person’s property taxes. All members present voted Aye. Motion carried.

Moved by VanderVorst, Phillips seconded, to table discussion of the draft Lease Agreement between the City of Gettysburg and the Little Sprouts Daycare until the December 2024 council meeting with city attorney Vogel present. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve the airport AWOS parts order and repair wherein DBT Transportation Services will make a special trip here to replace the airport AWOS PC and the currently damaged VHF Antenna. All members present voted Aye. Motion carried. Schatz will talk with SDPAA Insurance to see about the possibility of filing a claim on same and will inform council of same.

Moved by Nagel, Warner seconded, to approve setting tentative end-of-year special meeting for December 27, 2024, at 6PM. All members present voted Aye. Motion carried.
The tentative date for employee reviews is set for Wednesday, November 13, 2024, starting at noon.

Mogard gave the police report.

Gerber gave the maintenance report.

Moved by VanderVorst, Phillips seconded, to accept a fuel bid once received. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve (3) major purchases with quotes/state bid received on 2024's budget: 1) X-One 60" Rear Discharge Hustler Mower for parks department in the amount of \$11,679.00; 2) 2025 John Deere 130P Excavator for use in multiple departments (water/sewer, lagoon, rubble site, street, & airport) in the amount of \$221,302.43; and 3) New HX Lawn Mower for use in multiple departments (rubble site, lagoon & airport) with a trade-in of an older mower City currently has for a total purchase amount of \$12,000.00. All members present voted Aye with Nagel abstaining from vote. Motion carried.

Moved by Nagel, VanderVorst seconded, to have KLJ Engineering put together a new city map in full size using the Auto CAD System including the county GIS in the estimated amount of \$3,500. All members present voted Aye. Motion carried.

Schatz gave the finance office report. REMINDER: The City will be following the administrative leave holidays the Governor declares throughout the year as paid holidays with both finance office and maintenance being closed on said days. Dates in November and December 2024, the office will be closed Thursday, November 28, Thanksgiving Day and Friday the 29th and also December 23rd, 24th & 25th for Christmas.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: None.

- Correspondence: October 2024 Net Payroll; October 2024 Check Detail Register; FAA BIL Program Update email; SDML IM-28 email; November SDFIT Newsletter;
- Round Table: Deputy Wager stated he appreciated Finance Officer Schatz' patience and that also a couple of council members have recently stopped in the office for a little more face-to-face time and that was really nice. Nagel reminded everyone to go vote. Gerber thanked council for approving the equipment purchases tonight as it will help the maintenance department tremendously. Mayor seconded Nagel's round table to please go and vote.

Motion by Nagel, Warner seconded, to adjourn meeting at 9:08PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor