

Pursuant to the due call and notice thereof, the City Council met in regular session on December 2, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner. Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Shane Wager, Deputy Finance Officer, Ryan Vogel, Attorney for City (zoom), and a few other participants via ZOOM.

Moved by Fischer, Archer seconded, to approve the December 2, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve the minutes of the November 4, 2024, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,605.69
Ambulance	\$9,855.85
Auditorium	\$0.00
Council	\$0.00
Finance Office	\$2,600.36
Mayor	\$0.00
Parks	\$1,599.83
Police	\$5,937.25
Rubble Site	\$2,331.68
Sewer	\$3,104.99
Snow Removal	\$0.00
Streets	\$8,190.61
Swimming Pool	\$908.06
Water	\$5,438.78
West Nile	\$0.00
Total Payroll Expense by Department	\$42,573.10

Net Payroll	November 2024	\$31,360.60
Aflac Insurance	Aflac Insurance	\$348.27
Agtegra	Fuel @ Shop & AvGas @ Airport	\$5,100.63
AT&T Mobility	Police Cells & Police & Ambulance Hot Spots	\$252.54
Avera Medical Group Pierre	Prof. Svs. – Maintenance	\$169.00
Avera Occupational Medicine	Random Drug Testing	\$126.00
BMO Bank	Nov. Payroll Taxes & Oct. Sales Tax	\$10,714.30
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$97.88
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$18.64
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$883.94

Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$996.62
DBT Transportation Services, LLC	Airport Supplies	\$1,071.22
DeGroot Concrete & Construction, LLC	Additional Apron & Sidewalk for New Police Bldg.	\$14,100.82
First Interstate Bank	CC Payoff	\$2,487.95
GEHA Refunds	Ambulance Overpayment Reimbursement	\$3,053.70
Gettysburg Ace Hardware	Street, Finance Office, Water, & Police Supplies	\$420.70
Gettysburg Collision Center	Police Rprs./Maint	\$1,773.40
Gettysburg Development Corp.	November BBB Taxes	\$4,114.53
Heartland Payment Systems	Airport Fuel CC Fees	\$98.26
Heartland Waste Mgmt., Inc.	November Garbage Collection	\$6,883.35
Helms & Associates	Prof. Svs. – Airport & Prof. Svs. - Park	\$491.90
Holzwarth Sales & Service, Inc.	Street Rprs./Maint. & Ambulance Supplies	\$418.00
John Deere Financial	Street Supplies	\$324.75
Lambs Chevrolet & Implement	Park Machinery & Equipment	\$11,679.00
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$202.46
Logan Electric	Street Supplies	\$425.88
Marco	Copier Lease	\$202.00
Menards	Street Supplies & Minor Equipment	\$356.97
Mid Dakota Rural Water System	Water Usage	\$16,756.62
Midway Parts	Street & Police Supplies	\$70.01
Midwest Alarm Company, Inc.	Auditorium Alarm Monitoring	\$110.73
Midwest Fire & Safety	Annual Fire Extinguisher Check	\$1,313.50
Mike's Repair	Street Repairs/Maintenance	\$1,099.70
Montana Dakota Utilities	Gas & Electric	\$4,584.84
New Creations	Finance Office & Police Supplies	\$108.15
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$321.26
Principal Life Insurance Company	Life Insurance	\$93.22
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$112.50
Schatz Electric, Inc.	Airport Rprs./Maint & Rubble Site Elec. Permit	\$363.19
Schlachter Lumber, Inc.	Street Supplies & Minor Equipment	\$204.88
SD Airport Management Assoc.	Annual Membership	\$50.00
SD Ass'n of Code Enforcement	Annual Membership	\$75.00
SD Dept. of Revenue	Water Testing	\$30.00
SDFIT	CD Cashout Transfer	\$21,580.23
SD Govt. Finance Officers Assoc.	Annual Membership	\$70.00
SD Govt. Human Resource Assoc.	Annual Membership	\$50.00
SD Municipal League	Annual Membership	\$1,456.00
SD Municipal Street Assoc.	Annual Membership	\$35.00
SD One Call Board	One-Calls	\$13.65
SD Police Chief's Assoc.	Annual Membership	\$200.00
SD Public Assurance Alliance	Add-Ons to Ins.	\$668.28
SD Retirement Systems	Retirement	\$4,178.74
SD Water & Wastewater Assoc.	Prof. Svs. - Sewer	\$10.00
Servall	Rugs	\$214.22
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$20.92
Stryker Sales, LLC	Police Supplies	\$415.25

TASC	Health Flex Plan	\$508.32
True Value	Finance Office, Street, Park, & Police Supplies	\$515.69
US Postmaster	November Water Bills	\$264.05
Venture Communications	Telephone/Fax/Internet/AWOS	\$882.49
Verizon Wireless	Maintenance Cell Phones	\$175.92
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$7,585.86
WEX Bank	Ambulance Fuel	\$497.68
Zander Auto Parts	Street Supplies	\$112.27
TOTAL CHECKS		\$141,460.09
		\$163,040.32

Moved by Nagel, Fischer seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: None.

Moved by Fischer, Nagel seconded, to go into Executive Session for legal and personnel at 7:04PM. All members present voted Aye. Motion carried. Council reconvened at 7:43PM.

Moved by Fischer, VanderVorst seconded, to approve a cost-of-living raise of 3% to all part-time and full-time employees to be effective January 1, 2025, and a \$750 end-of-year bonus to all full-time employees, \$375 to all part-time employees, \$75 for both pool managers, and \$100 for seasonal mower to be effective December 6, 2024, payroll. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to approve the Lease Agreement between the City of Gettysburg and the Little Sprouts Daycare with the following changes/additions: “13 Liability Insurance Lessee shall carry with a reputable insurance company general public liability insurance for personal injury, death, or property damage occurring upon, in, or about the Leased Premises in amount of at least \$1,000,0000, for the Leased Premises naming Lessor as an additional insured. Lessee shall provide proof of such insurance to Lessor.” “19 Surrender of Leased Premises Upon Termination of this Agreement, Lessee shall peacefully surrender the Leased Premises in good condition consistent with Lessee’s obligations as above stated. If said Leased Premises are not surrendered on the last day of the Termination of this Agreement, Lessee shall indemnify Lessor against loss or liability resulting from delay by Lessee in so surrendering the Leased Premises, including without limitation, claims made by any succeeding Lessees founded on such delay. Upon Termination, all improvements made by Lessee to the Leased Premises become property of Lessor.” Moved to present said contract to Little Sprouts Daycare. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve NECOG to continue moving forward with the grant application for the possible proposed sewer/lagoon projects sent to City from engineers at KLJ Engineering. All members present voted Aye. Motion carried. The proposed projects are (1) cleaning and televising several blocks of sewer lines in town; and (2) to make improvements to the lagoon system. Simply by applying for the grant, the City is not committed to anything at this stage.

A motion was made and passed at the November 4, 2024, regular council meeting to approve paying KLJ for a miscellaneous professional services agreement for a mapping cost of \$3500 to produce a new City

map that would show the alley and street closures, etc. Discussion. Council agreed said proposal is not satisfactory and map could possibly be created by using the information currently displayed on the District III GIS System. Moved by VanderVorst, Archer seconded, to rescind prior motion made at the November 4, 2024, regular council meeting to accept mapping proposal from KLJ Engineering in the amount of \$3500. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve getting a new City map printed off of GIS District III from a local print shop. All members present voted Aye. Motion carried.

Public meeting for liquor license renewals for 2025

- CC Bar, LLC Package (off-sale) Liquor
- CC Bar, LLC Retail (on-sale) Liquor
- Dollar General Store #17770 Retail (on-off sale) Wine and Cider
- Gettysburg Country Club, Inc. Retail (on-sale) Liquor
- Gettysburg Flowers/Coffee Bean Retail (on-off sale) Wine and Cider
- Mug's Bar & Grill Retail (on-sale) Liquor
- Stan's Package (off-sale) Liquor

Moved by Nagel, Fischer seconded, to approve all Application Renewals for Sale of Alcohol 2025. All members present voted Aye. Motion carried.

Discussion was had on the possibility of City purchasing the CC Bar and event center which are currently for sale and leasing it back out to Little Sprouts Daycare. Moved by Nagel, VanderVorst seconded, to approve forming a committee specifically to do investigation of condition of CC Bar and event center for the possibility of City purchasing to lease out to Little Sprouts Daycare and do any further planning involved in same. This committee would consist of the following members: Nagel, Fischer, VanderVorst, and Roseland. All members present voted Aye. Motion carried.

Discussion was had on the Senate Bill 63 & 64 dealing with ambulance drivers and the current Emergency Medical Services (EMS) will now be regulated under the SDBMOE. This means the current EMT and EMR certifications will now be transferred and handled under BMOE. Ambulance Director Matthews and Alderman VanderVorst have taken care of this process.

Discussion was had regarding the current existing contract between Gettysburg Ambulance Service and Avera Gettysburg, DBA Avera Missouri River Health Center. Moved by Nagel, Phillips seconded, to table this discussion until the January 2025 council meeting under old business. All members present voted Aye. Motion carried.

Moved by Nagel, Phillips seconded, to approve the proposal from Zuber Refrigeration & Heating, Inc., to replace a bad heater in the city auditorium in the proposed amount of \$4,200 in January of 2025 using funds within the 2025 budget. All members present voted Aye. Motion carried.

Mogard gave the police report.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.726, Ruby Fieldmaster at \$2.72, #1 Ruby Fieldmaster at \$3.12, AvGas at \$5.35, and Jet-A at "\$ quote day of delivery". Moved by Nagel, Fischer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve the following publications: (1) City Parking & Snow Removal Regulations; (2) Basic Water Fee Increase Effective January 1, 2025; and (3) City of Gettysburg bills need to be submitted by noon on December 26, 2024, to be approved and paid in 2024. All members present voted Aye. Motion carried.

Wager gave the finance office report. REMINDER: The 2024 End-of-Year Special Council Meeting will be held on Friday, December 27, 2024, 6PM. REMINDER: The City will be following the administrative leave holidays the Governor declares throughout the year as paid holidays with both finance office and maintenance being closed on said days. Dates in November and December 2024, the office will be closed Thursday, November 28, Thanksgiving Day and Friday the 29th and, also, December 23rd, 24th & 25th for Christmas.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: None.

- Correspondence: 2024 Net Payroll; November 2024 Check Detail Register; November SDFIT Newsletter;

- Round Table: Wager stated everything is running smoothly, and we are improving every day. Fischer reminded the Parade of Lights and Miracle on Main Street events are this Sunday, December 8, 2024. Fischer stated future work on the swimming pool is continuing to be worked on with changing the plan to do repairs and/or a couple of changes to the current pool rather than building a new pool as previously proposed. Gerber thanked the Council for the nice end-of-year bonuses and COLA raise as it is very much appreciated. Mogard also thanked Council for the bonuses and COLA raise and wants to wish everyone a Merry Christmas.

Moved by Nagel, Fischer seconded, to adjourn meeting at 8:45PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor