

Pursuant to the due call and notice thereof, the City Council met in special session on December 27, 2024, at 6:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, Bill VanderVorst, and Seth Warner (zoom). Also, present, were Sheila Schatz, Finance Officer and Shane Wager, Deputy Finance Officer.

Moved by Nagel, VanderVorst seconded, to approve the December 27, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve the December 2, 2024, regular council meeting minutes including (7) minor changes of the following: (1) Vouchers Payable - Avera Medical Group Pierre was not for Fire but was for Maintenance; (2) Vouchers Payable - Gettysburg Development Corp. was not for October BBB taxes but was for November BBB taxes; (3) Vouchers Payable – SDFIT CD Cashout Transfer \$21,580.23 was added in; (4) Total Vouchers Payable changed from \$141,460.00 to \$163,040.32; (5) Page 4 5th Paragraph – should be Director Matthews and Alderman VanderVorst (Wager was stricken); (6) Page 5 2nd Paragraph December 27, 2024, Special Meeting was not for 7PM but is for 6PM; (7) Page 5 Last Paragraph “Motion” was changed to “Moved”. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Airport	\$1,743.14
Ambulance	\$9,777.21
Council	\$0.00
Finance Office	\$3,814.19
Mayor	\$0.00
Parks	\$50.84
Police	\$6,778.89
Rubble Site	\$2,040.23
Sewer	\$3,237.05
Snow Removal	\$440.61
Streets	\$8,067.86
Swimming Pool	\$1,008.74
Water	\$7,558.99
Total Payroll Expense by Department	\$44,517.75

Net Payroll	December 2024	\$32,985.79
Aflac	Aflac Ins.	\$348.27
Agtegra	Shop Fuel	\$2,630.38
AT&T Mobility	Police Cells & Hot Spots	\$172.46
Avera Medical Group – Pierre	Prof. Svs. – Maintenance	169.00
Banyon Data Systems, Inc.	Annual Accounting Software Support	\$1,680.00
BMO Bank	Dec. Payroll Taxes & Nov. Sales Tax	\$11,641.47
Bound Tree Medical, LLC	Ambulance Supplies	\$151.50
B&R Bauer, Inc.	Park Supplies & Rprs./Maint.	\$825.00
B&R Truck Repair, Inc.	Snow Supplies	\$543.57

Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$109.84
C&B Operations	Park Machinery/Equipment	\$12,000.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$13.90
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$722.92
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$996.62
DANR	Annual Drinking Water Fee	\$1,500.00
DBT Transportation Services, LLC	Airport AWOS Repairs/Maintenance	\$1,500.00
Dean’s Repair	Police Repairs/Maintenance	\$131.63
Decker Repair & Welding	Sewer & Rubble Site Supplies	\$160.80
Division of Agricultural Svs.	Parks Commercial Applicator License	\$35.00
Dollar General	Finance Office & Street Supplies	\$524.20
Economic Development	2024 4Q Stipend	\$5,000.00
Ellwanger, Eric	Payment for New Police Garage	\$75,642.38
First Interstate Bank	CC Payoff	\$1,114.19
Gerber, Greg	Street Supplies Reimbursement	\$150.00
Gettysburg Ace Hardware	Parks, Street, Fire Hall/Ambulance, Police, & Snow Supplies	\$1,292.98
Gettysburg Cemetery Association	Private Donation thru Black Hills Area Community Foundation	\$250.00
Gettysburg Development Corp.	December BBB Taxes 2 ND Pymt.	\$69.75 \$5,270.30
Heartland Payment Systems	Airport Fuel CC Fees	\$95.30
Heartland Waste Mgmt., Inc.	December Garbage Collection	\$7,049.28
Ingram Pest Service, Inc.	Prof. Svs. – Fire Hall/Ambulance & Police	\$135.00
John Deere Financial	Street Supplies	\$61.64
Lambs Chevrolet & Implement	Park Supplies	\$82.35
Lamb Motor Corp., Inc.	Street Supplies	\$203.95
Langer’s	Airport & Finance Office Supplies	\$16.14
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$383.31
Logan Electric	Street Rprs./Maint.	\$1,768.29
Marco	Copier Lease	\$202.00
Menards	Animal, Police & Street Supplies	\$917.81
Mid Dakota Rural Water System	Water Usage	\$15,761.71
Midway Parts	Police, Street & Sewer Supplies	\$142.58
Montana Dakota Utilities	Gas & Electric	\$3,971.19
New Creations	Finance Office Supplies	\$237.03
Noridian Medicare JF Part B REF-SD	Ambulance Overpayment Reimbursement	\$468.93
Northwest Pipe Fittings	Sewer Supplies	\$76.59
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$187.11
PGBA, LLC Tricare Refunds	Ambulance Overpayment Reimbursement	\$142.29
Potter County News	Finance Office, Alcohol, Sewer, & Street Publications	\$463.22
Principal Life Insurance Company	Life Insurance	\$53.80
RDO Equipment Co.	Street/Sewer/Water Machinery & Equip.	\$221,302.43
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$315.00
Runnings Farm & Fleet	Police Machinery/Equipment	\$649.99

Schlachter Lumber, Inc.	Pool, Street & Animal Supplies	\$4,598.54
	Police Minor Equipment	
SD Dept. of Revenue	Water Testing	\$30.00
SDFIT	CD Cashout Transfer	\$130,306.96
SD One Call Board	One-Calls	\$4.20
SD Retirement Systems	Retirement	\$4,699.24
SDSU Extension	Applicator Renewals	\$45.00
Servall	Rugs	\$214.22
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$30.20
TASC	Health Flex Plan	\$508.32
The Radar Shop	Prof. Svs. – Police	\$128.00
True Value	Auditorium, Rubble Site, Street, & Police, Supplies	\$2,047.71
US Postmaster	December Water Bills	\$261.87
Venture Communications	Telephone/Fax/Internet/AWOS	\$876.33
Verizon Wireless	Maintenance Cell Phones	\$175.92
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$7,585.86
WEX Bank	Ambulance Fuel	\$312.99
Zander Auto Parts	Street Supplies	\$205.69
TOTAL CHECKS		\$559,198.48 \$564,468.78

Moved by VanderVorst, Phillips seconded, to approve vouchers payable for October, November and December with amendments of the following: (1) Nov. 4, 2024 Meeting/October Vouchers Payable was changed from \$218,775.39 to \$215,021.39 due to a check that was printed but had to have a stop-payment put on it by the bank due to incorrect amount of an ambulance overpayment reimbursement in the amount of \$3,754.00 – correct check amount was cut in Nov. vouchers payable; and (2) Dec. 2, 2024 Meeting/November Vouchers Payable was changed from \$141,460.09 to \$163,040.32 due to a payment from City Cash into City SDFIT account from a CD that was cashed in and had to be entered in system as an actual payment instead of a general journal entry due to being on the physical bank statement. All members present voted Aye. Motion carried.

Appointments: None.

Moved by VanderVorst, Phillips seconded, to go into Executive Session for personnel at 6:05PM. All members present voted Aye. Motion carried. Council reconvened at 6:48PM.

Moved by Fischer, Nagel seconded, to approve Resolution 2024-12-27(A) Resolution Establishing Contract for Legal Services with Attorney Ryan Vogel as City Attorney. All members present voted Aye. Motion carried.

Schatz went over end-of-year financials with Council for approval on any supplements needed. Moved by Fischer, Phillips seconded, first reading of Ordinance 2024-12-2 Supplemental Appropriations Ordinance with \$250 being supplemented from Source 101-36700, Designated Donation to Appropriations 101-43700-42900 Cemetery–Other Expense. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve Resolution #2023-12-2 Contingency Transfer in the total amount of \$41,000. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve Motion for Automatic Budget Supplement – Police – 101-42100 in the total amount of \$8,768.24 as per SDCL 9-21-9.1 from the following account Grant Revenue received (State Grant Revenue 101-33400) to be expended in the (Police Department - Salaries/Wages 101-42100-41100 for Federal Overtime Wages). Federal Overtime Wages are paid out of payroll 101-42100-41100 but reimbursed ACH to State Grant Revenue 101-33400 and rolled back into the General Fund at end-of-year. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, and Warner – Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve Motion for Automatic Budget Supplement – West Nile Prevention – 101-44130 in the total amount of \$3,277 as per SDCL 9-21-9.1 from the following account for Grant Revenue received (State Grant Revenue 101-33400 \$3,277 - Mosquito Control Grant) to be expended in the (West Nile Department - Supplies 101-44130-42610). All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve Motion for Automatic Budget Supplement – Airport – 101-43500 in the total amount of \$6,592.34 as per SDCL 9-21-9.1 from the following account Grant Revenue received (State Grant Revenue 101-33400 - Airport Project #3-46-0017-16-2024) to be expended in the (Airport Department - Professional Services 101-43500-42200). All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, and Warner – Aye. Motion carried.

Moved by VanderVorst, Warner seconded, to approve (1) water deposit refund in the total amount of \$100. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve the 2025 Joint Cooperative Agreement (JCA) sent by NECOG. All members present voted Aye. Motion carried.

No Police, Maintenance or Finance Office reports were given.

There were no building, moving or demolition permits.

Correspondence: December 2024 Net Payroll; December 2024 Check Detail Register; November Bank Reconciliations; End-of-Year Financials; PMA SDFIT Newsletters; SDML IM-28 Newsletter;

Round Table: Schatz thanked Council for the end-of-year raises and stated it was very nice to have some extra time off around the Christmas holiday. Wager thanked Council for taking a chance on him by hiring him and thanked everyone for their support. Nagel wanted to wish everyone a Happy New Year. Fischer stated 2024 was good but 2025 is going to be great. VanderVorst thanked Schatz and Wager for keeping Council on track and a job well done. Mayor Roseland informed that the Little Sprouts Daycare met for about an hour-long meeting to get some initial conversation started and there will be a lot of conversations to have in the future. A first step was taken, and there will be a walk-thru of the current CC Bar facility in the very near future to check on building conditions as a possibility for future daycare. Warner mentioned a gentleman from Happy Homes reached out and stated that some communities are

getting Governor's houses for daycare through a governmental program, and it would be worth checking into. Mayor Roseland believes this was checked into and a governmental house would not be large enough for the numbers Little Sprouts is looking to take on.

Moved by Fischer, VanderVorst seconded, to adjourn meeting at 7:04PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Adam Roseland, Mayor