

Pursuant to the due call and notice thereof, the City Council met in regular session on January 6, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer (zoom), William VanderVorst, Kelly Archer, and Seth Warner (zoom). Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Shane Wager, Deputy Finance Officer, Ryan Vogel, Attorney for City (zoom), and a few other participants via ZOOM.

Moved by Archer, VanderVorst seconded, to approve the January 6, 2025, proposed agenda with additions of New Business: BMO CD Renewal and Finance Office Report: Hiring of Kohlman, Bierschbach to prepare 2024 Annual Report. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve the minutes of the December 27, 2024, special council meeting with clerical amendments as follows: (1) Ordinance 2024-12-2 Supplemental Appropriations Ordinance is corrected to proper title of Ordinance #2024-12-27 Supplemental Appropriations Ordinance; AND (2) Resolution #2023-12-2 Contingency Transfer is corrected to proper title of Resolution #2024-12-27 Contingency Transfer. All members present voted Aye. Motion carried.

(December) VOUCHERS PAYABLE

Airport	\$1,743.14
Ambulance	\$9,777.21
Council	\$0.00
Finance Office	\$3,814.19
Mayor	\$0.00
Parks	\$50.84
Police	\$6,778.89
Rubble Site	\$2,040.23
Sewer	\$3,237.05
Snow Removal	\$440.61
Streets	\$8,067.86
Swimming Pool	\$1,008.74
Water	\$7,558.99
Total Payroll Expense by Department	\$44,517.75

Net Payroll	December 2024	\$32,985.79
Aflac	Aflac Ins.	\$348.27
Agtegra	Shop Fuel	\$2,630.38
AT&T Mobility	Police Cells & Hot Spots	\$172.46
Avera Medical Group – Pierre	Prof. Svs. – Maintenance	169.00
Banyon Data Systems, Inc.	Annual Accounting Software Support	\$1,680.00
BMO Bank	Dec. Payroll Taxes & Nov. Sales Tax	\$11,641.47
Bound Tree Medical, LLC	Ambulance Supplies	\$151.50
B&R Bauer, Inc.	Park Supplies & Rprs./Maint.	\$825.00
B&R Truck Repair, Inc.	Snow Supplies	\$543.57

Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$109.84
C&B Operations	Park Machinery/Equipment	\$12,000.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$13.90
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$722.92
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$996.62
DANR	Annual Drinking Water Fee	\$1,500.00
DBT Transportation Services, LLC	Airport AWOS Repairs/Maintenance	\$1,500.00
Dean’s Repair	Police Repairs/Maintenance	\$131.63
Decker Repair & Welding	Sewer & Rubble Site Supplies	\$160.80
Division of Agricultural Svs.	Parks Commercial Applicator License	\$35.00
Dollar General	Finance Office & Street Supplies	\$524.20
Economic Development	2024 4Q Stipend	\$5,000.00
Ellwanger, Eric	New Police Garage	\$75,642.38
First Interstate Bank	CC Payoff	\$1,114.19
Gerber, Greg	Street Supplies Reimbursement	\$150.00
Gettysburg Ace Hardware	Parks, Street, Fire Hall/Ambulance, Police, & Snow Supplies	\$1,292.98
Gettysburg Cemetery Association	Private Donation thru Black Hills Area Community Foundation	\$250.00
Gettysburg Development Corp.	December BBB Taxes 2 ND Pymt.	\$69.75 \$5,270.30
Heartland Payment Systems	Airport Fuel CC Fees	\$95.30
Heartland Waste Mgmt., Inc.	December Garbage Collection	\$7,049.28
Ingram Pest Service, Inc.	Prof. Svs. – Fire Hall/Ambulance & Police	\$135.00
John Deere Financial	Street Supplies	\$61.64
Lambs Chevrolet & Implement	Park Supplies	\$82.35
Lamb Motor Corp., Inc.	Street Supplies	\$203.95
Langer’s	Airport & Finance Office Supplies	\$16.14
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$383.31
Logan Electric	Street Rprs./Maint.	\$1,768.29
Marco	Copier Lease	\$202.00
Menards	Animal, Police & Street Supplies	\$917.81
Mid Dakota Rural Water System	Water Usage	\$15,761.71
Midway Parts	Police, Street & Sewer Supplies	\$142.58
Montana Dakota Utilities	Gas & Electric	\$3,971.19
New Creations	Finance Office Supplies	\$237.03
Noridian Medicare JF Part B REF-SD	Ambulance Overpayment Reimbursement	\$468.93
Northwest Pipe Fittings	Sewer Supplies	\$76.59
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$187.11
PGBA, LLC Tricare Refunds	Ambulance Overpayment Reimbursement	\$142.29
Potter County News	Finance Office, Alcohol, Sewer, & Street Publications	\$463.22
Principal Life Insurance Company	Life Insurance	\$53.80
RDO Equipment Co.	Street/Sewer/Water Machinery & Equip.	\$221,302.43
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$315.00
Runnings Farm & Fleet	Police Machinery/Equipment	\$649.99

Schlachter Lumber, Inc.	Pool, Street & Animal Supplies	\$4,598.54
	Police Minor Equipment	
SD Dept. of Revenue	Water Testing	\$30.00
SDFIT	CD Cashout Transfer	\$130,306.96
SD One Call Board	One-Calls	\$4.20
SD Retirement Systems	Retirement	\$4,699.24
SDSU Extension	Applicator Renewals	\$45.00
Servall	Rugs	\$214.22
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$30.20
TASC	Health Flex Plan	\$1,441.61
The Radar Shop	Prof. Svs. – Police	\$128.00
True Value	Auditorium, Rubble Site, Street, & Police, Supplies	\$2,047.71
US Postmaster	December Water Bills	\$261.87
Venture Communications	Telephone/Fax/Internet/AWOS	\$876.33
Verizon Wireless	Maintenance Cell Phones	\$175.92
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$7,585.86
WEX Bank	Ambulance Fuel	\$312.99
Zander Auto Parts	Street Supplies	\$205.69
TOTAL CHECKS		\$559,198.48
		\$564,468.78
		\$565,402.07

Moved by Archer, VanderVorst seconded, to approve December vouchers payable with noted amendment of extra payment to BBB Taxes in the amount of \$5,270.30 bringing the proper total of vouchers payable to \$564,468.78. All members present voted Aye. Motion carried.

Appointments: Thomas Matthews, EMT Director (Ambulance Drivers/Advertisement for Same)
The possibility of advertising for and hiring more EMT drivers was discussed and will be further discussed at the February 3, 2025, regular council meeting. Matthews was just informed the new ambulance on order is delayed in being finished and delivered until approximately April of 2026.

Moved by Nagel, VanderVorst seconded, to go into Executive Session for legal and personnel at 7:38PM. All members present voted Aye. Motion carried. Council reconvened at 8:29PM.

Moved by Nagel, VanderVorst seconded, to approve giving a merit raise to the following employees: Joshua Zweber an additional \$1.00 per hour to total \$22.12 per hour; Shane Wager an additional \$1.00 per hour to total \$22.12 per hour; and Allen Pope an additional .75 per hour to total \$26.93 per hour. All members present voted Aye. Motion carried.

REMINDER: \$1.00 Basic Water Fee Increase effective January 2025 in-town from \$21.00 to \$22.00 and out-of-town from \$30.00 to \$31.00.

Moved by VanderVorst, Nagel seconded, to approve second reading and adoption of Ordinance #2024-12-27 Supplemental Appropriations Ordinance. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanderVorst – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Archer, VanderVorst seconded, to rescind Resolution #2024-12-27 Contingency Resolution and approve Resolution #2024-12-31 Contingency Resolution for a contingency transfer in the total amount of \$46,250. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanderVorst – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the 2025 Gettysburg Firemen and EMT rosters. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve Potter County News as the official newspaper for the City of Gettysburg. All members present voted Aye. Motion carried.

Moved by Archer, Nagel seconded, to approve renewing current insured CD #6901061812 with BMO Bank in the amount of \$1,019,147.90 for a new 12-month term at the rate of 3.590%. All members present voted Aye. Motion carried.

Mogard gave the police report. Moved by Nagel, Archer seconded, to approve Chief Mogard to attend the 2025 South Dakota Police Chiefs' & Sheriffs' Conference in Deadwood, SD, April 15-17, 2025. All members present voted Aye. Motion carried.

Gerber gave the maintenance report. The new excavator should be delivered sometime in March of 2025. Gerber stated he will talk with Schatz in more detail regarding what exact equipment can be applied for through the 2025 SDML Work Comp Fund Safety Grant Application to see if we are in need of anything and to know whether to apply for the grant or not.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.67, Ruby Fieldmaster at \$2.67, #1 Ruby Fieldmaster at \$2.97, AvGas at \$5.35, and Jet-A at "\$ quote day of delivery". Moved by VanderVorst, Archer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve the 2025 Renewal of Code Enforcement Specialists "Independent Contractor Agreement". All members present voted Aye. Motion carried.

Moved by VanderVorst, Warner seconded, to approve City of Gettysburg Municipal Election – Combined Election Agreement with the Gettysburg School District to be held on April 8, 2025, as well as publishing the Notice of Vacancy for the City of Gettysburg Municipality. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to publish the official 2025 Salary Listing for the City of Gettysburg. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve hiring Kohlman, Bierschbach & Anderson, LLP to prepare the 2024 Annual Report in the amount of \$1,850. All members present voted Aye. Motion carried.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: None.

- Correspondence: Gettysburg Whitlock Bay Development Corporation 2024 4th Quarter Financials; 12/26/24 Updated Code Enforcement Violations Listing; 02-04-25 SDML Board Meeting Flyer & Legislative Rib Dinner Flyer;
- Round Table: Wager stated he would like to add a couple of things within the finance report in future monthly council meetings. Wager informed end-of-year was a lot of work and flu season was hitting hard, but everything is running smoothly, and we are really hitting our stride in digitizing everything and cutting down on a lot of paperwork and being more efficient. Wager also thanked Council for the merit raise. Fischer just wanted to express his sincere disappointment in our Mayor for breaking his New Year resolution of not having any city council meetings over two hours long (ha-ha). Nagel thanked the maintenance crew for getting the streets plowed. VanderVorst updated the Little Sprouts Daycare have kicked off their fundraising. They will be putting on a fundraising event of dueling pianos on February 22, 2025, at the CC Bar, and they currently have a fundraiser going on selling Fly-Boy donuts. Archer did mention that it was asked of Wager to please fix the website link to get into the City’s meeting minutes on the website and make sure they are updated to-date. Wager was not aware of there being an issue and will be taking care of this right away. Archer also wanted to commend all those that received merit raises and thank them for their good work.

Moved by Nagel, VanderVorst seconded, to adjourn meeting at 9:13PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor