

Pursuant to the due call and notice thereof, the City Council met in regular session on February 3, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner. Also, present were Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Thomas Matthews, EMT Director, Ryan Vogel, Attorney for City (zoom), Bob Babcock and Brooke Edgar, Helms & Associates, Kara Williams, Economic Development, Tyler Fischer, Eric Ellwanger, Sara Cronin, and a few other participants via ZOOM.

Moved by Nagel, Fischer seconded, to approve the February 3, 2025, proposed agenda. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to approve the minutes of the January 6, 2025, regular council meeting with December Vouchers Payable amendment as follows: now includes TASC ACH payment in the amount of \$933.29 on 12-30-24 which makes correct total vouchers payable for December 2024 \$565,402.90 due to ACH coming thru Bank on 12-30-24. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Airport	\$2,912.03
Ambulance	\$13,697.99
Council	\$4,360.78
Finance Office	\$3,777.46
Mayor	\$1,280.00
Parks	\$0.00
Police	\$9,292.37
Rubble Site	\$1,900.40
Sewer	\$3,485.86
Snow Removal	\$4,128.95
Streets	\$9,684.56
Swimming Pool	\$1,420.01
Water	\$9,251.86
Total Payroll Expense by Department	\$65,192.27

Net Payroll	January 2025	\$48,752.56
Aflac	Aflac Ins.	\$348.27
Alert Magazine	Police Advertising	\$155.00
AT&T Mobility	Police Cells & Hot Spots	\$80.08
BMO Bank	Jan. '25 Payroll Taxes & Dec. '24 Sales Tax	\$15,919.46
B&R Truck Repair	Street Rprs./Maint. & Sewer Supplies	\$1,230.74
Bound Tree Medical, LLC	Ambulance Supplies	\$408.50
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$92.03
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$23.94

Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$846.43
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$1,046.40
Dollar General	Finance Office & Street Supplies	\$210.30
First Interstate Bank	CC Payoff	\$1,040.95
Gettysburg Ace Hardware	Street, Finance Office, Police, & Snow Supplies	\$1,346.00
Gettysburg Development Corp.	January BBB Taxes	\$3,015.21
Gettysburg Rotary Club	Annual Membership	\$346.00
Heartland Payment Systems	Airport Fuel CC Fees	\$89.05
Heartland Waste Mgmt., Inc.	January Garbage Collection	\$6,653.85
Jensen Rock & Sand, Inc.	Snow Supplies	\$127.50
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$225.22
Logan Electric	Street Supplies	\$106.28
Marco	Copier Lease	\$202.00
Menards	Police & Street Supplies	\$868.61
Mid Dakota Rural Water System	Water Usage	\$15,762.32
Midway Parts	Street & Sewer Supplies	\$169.87
Milbank Winwater Works Co.	Water Supplies	\$612.07
Montana Dakota Utilities	Gas & Electric	\$6,981.73
New Creations	End-of-Year Finance Office Supplies	\$972.10
Northeast Council of Governments	Annual JCA Dues	\$1,777.30
Northwest Pipe Fittings	Sewer Rprs./Maint.	\$292.44
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$676.89
Potter County News	Finance Office, Snow & Sewer Publications	\$349.98
Principal Life Insurance Company	Life Insurance	\$74.76
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$1,015.00
Riteway Business Forms	Finance Office Supplies	\$180.00
Sanitation Products, Inc.	Street Supplies	\$12,649.19
Schatz Electric, Inc.	Prof. Svs. – Police & Fire/Amb. Rprs./Maint.	\$5,153.38
Schlachter Lumber, Inc.	Street & Police Supplies	\$504.69
SD Dept. of Revenue	Water Testing	\$30.00
SD Municipal League	Council Travel & Conference	\$60.00
SD Retirement Systems	Retirement	\$6,520.02
Servall	Rugs	\$293.58
SmartSign	Rubble Site Supplies	\$225.60
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
Syn-Tech Systems	Airport Supplies	\$71.50
TASC	Health Flex Plan	\$587.65
US Bank	Qrtly Sewer Loan	\$8,930.13
US Postmaster	January Water Bills	\$258.39
Venture Communications	Telephone/Fax/Internet/AWOS	\$870.93
Verizon Wireless	Maintenance Cell Phones	\$175.96
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$9,445.62
WEX Bank	Ambulance Fuel	\$543.92
Zander Auto Parts	Street Supplies	\$8.81
Zuber Refrigeration	Prof. Svs. – Police & Police Supplies	\$2,166.49
TOTAL CHECKS		\$160,653.02

Moved by VanderVorst, Fischer seconded, to approve January Vouchers Payable. All members present voted Aye. Motion carried.

Appointment: Helms & Associates – Bob Babcock & Brooke Edgar (CIP Projects)

CIP projects and AIP and BIL funds for airport were discussed. Moving forward with a 3-unit T-hangar was also discussed. Moved by Fischer, Archer seconded, to approve Independent Fee Review to be done for the airport 3-unit T-hangar project in the amount of \$5,000 with 95% grant reimbursement. All members present voted Aye. Motion carried.

Appointment: Tyler Fischer (OAYC Activities)

Tyler thanked Council for the increase in annual stipend for the OAYC activities and gave an update on what type of activities are being offered, numbers in kids participating, and items recently purchased for said activities. Current activities include Fun in the Park, Softball, Baseball, Football, Basketball Camp, Tumbling Class, Ninja Class, Volleyball Skills Clinic, etc. Currently, the OAYC is asking \$50 per activity, but no kid will ever be turned away if unable to pay. Some new uniforms and equipment have been purchased as well as concession stand improvement items. Coaches and high school kids who are helping with activities are also receiving some pay for their help.

Discussion was had on City purchasing CC Bar to lease to the new Little Sprouts Daycare. The event hall would still be available for events. Moved by Nagel, Fischer seconded, to approve purchasing CC Bar for \$142,500 contingent of a professional structural inspection. All members present voted Aye with Archer and Phillips voting Nay. Motion carried. Attorney Vogel will be drawing up a purchase agreement for the purchase.

Moved by Archer, Warner seconded, to approve Mayor signing the proposed Agreement between the City of Gettysburg and Thomas Matthews, EMT Director. All members present voted Aye. Motion carried. The agreement, drafted by Attorney Vogel, would allow the City to pay for Matthews' Advanced EMT training in exchange for (2) years of employment.

Moved by Nagel, Archer seconded, to go into Executive Session for legal at 9:16PM. All members present voted Aye. Motion carried. Council reconvened at 9:26PM.

VanderVorst stated there are problems with (6) of the overhead doors at the firehall. The Fire Department has applied for a grant through Homeland Security to replace the openers. In the event the grant is not awarded, the Fire Department will likely be requesting funds to cover the expense. More grant information will be available in March.

Moved by Nagel, Warner seconded, to approve advertising Advertisement for Bids for "2025 Street Sealing Project" for (2) consecutive weeks. A list of specifications can be obtained at the Finance Office. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve advertising the need for swimming pool personnel (manager, lifeguards & office attendant) for the 2025 summer season until all positions are filled. A deadline to apply has been put in place this year for applications to be turned in no later than Monday, April 28, 2025, at 5:00PM CST to determine if the pool will be able to open this season or not. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve and sign the Super Extended Maintenance Agreement for the airport's Syntech Fuelmaster Fuel Management System and pay \$3,500 for the extended maintenance agreement. All members present voted Aye. Motion carried.

Mayor Roseland gave the police report. REMINDER: Mogard will be attending the 2025 Chief's Convention in Deadwood, SD April 15-17, 2025. Chief Mogard has also put in for a training simulator grant for Firearms, Use of Force, Active Shoot, Traffic Stop, and Community Oriented Policing through Homeland Security. He also put in for a FLIR night camera with the South Dakota Sheriff's Deputy Association.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.68, Ruby Fieldmaster at \$2.72, #1 Ruby Fieldmaster at \$3.02, AvGas at \$5.35, and Jet-A at "\$ quote day of delivery". Moved by VanderVorst, Phillips seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve applying for either the 2025 SDML Workers' Compensation Fund ICS Saw Grant or the 2025 SDML Workers' Compensation Fund Trenching and Confined Space Entry Safety Equipment Grant for a Confined Space Tripod Kit, whichever we are in more need of. The grant will pay 50% of the cost of the equipment with a maximum grant award of \$4,000. All members present voted Aye. Motion carried.

Gerber stated the City is in need of new outdoor Christmas decorations and would like to get rid of the garland completely and go to a Christmas design light on pole, plug-n-go system, similar to what Faulkton has. Gerber will look in to cost with different vendors and will report back to Council.

Currently, there are (2) of the maintenance crew's older pickups as surplus for sale at the Fire Hall lot if anyone is interested. Gerber had planned in the 2025 budget to purchase a new maintenance pickup. Moved by Fischer, Phillips seconded, to approve ordering a new Ford F150 pickup from Lamb Motor in the amount of \$45,586. All members present voted Aye with Nagel abstaining from vote. Motion carried.

Moved by Warner, Fischer seconded, to approve advertising for a seasonal rubble site worker to help at the rubble site and a seasonal parks worker for mowing. All members present voted Aye. Motion carried.

Schatz gave the finance office report. Schatz informed Council of the upcoming annual District 7 Meeting which will be held in Akaska, SD this year on Thursday, March 20, 2025, from 6PM-8PM and asked for a headcount of those wanting to attend so can register accordingly.

Schatz reminded the city election is up and coming on April 8, 2025 (location to be determined). Petitions were able to be picked up at the finance office starting on January 31, 2025, and are due in final in the Finance Office by 5PM on February 28, 2025. Position open is for a 2-Year Alderman.

- Correspondence: Net Payroll January 2025; December 2024 Bank Reconciliations; December 2024 Financials; Surplus Items; NECOG 2024 Performance Report; NECOG Newsletter; PMA SDFIT Newsletters;
- Round Table: Wager stated we have converted our tax filings for W2s and 1099s to e-filing this year. Wager also stated that Chief Mogard had a long weekend working this last weekend and did a great job. It was mentioned to possibly lower the surplus vehicles currently for sale or haul them to Pierre for the state auction when it occurs. Fischer asked Schatz to keep on top of

discussing with NECOG to apply for the grant to resurface the pickle ball courts before the April deadline. Williams reminded that July 4, 2026, will be the semi centennial of the United States (250th Anniversary of America). It will not be time for Gettysburg to do an all-school reunion or anything fancy, but if the firemen wanted to do anything the week before, that might be nice. Warner would like to suggest implementing setting a strict time limit on conversations during a council meeting and limiting the scope of what gets discussed to avoid overly long meetings like tonight.

Moved by Nagel, Fischer seconded, to adjourn meeting at 10:24PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor