

Pursuant to the due call and notice thereof, the City Council met in regular session on March 3, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, William VanderVorst, Kelly Archer, and Seth Warner. Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ryan Vogel, Attorney for City (Zoom), Kara Williams, Economic Development, Bob Babcock and Brooke Edgar, Helms & Associates (Zoom), Andrea Barnard, and a few other participants via ZOOM.

Moved by VanderVorst, Archer seconded, to approve the March 3, 2025, proposed agenda. All members present voted Aye. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve the minutes of February 3, 2025, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Airport	\$1,765.38
Ambulance	\$8,677.19
Council	\$0.00
Finance Office	\$2,525.83
Mayor	\$0.00
Parks	\$0.00
Police	\$5,312.67
Rubble Site	\$0.00
Sewer	\$4,295.82
Snow Removal	\$378.93
Streets	\$5,805.51
Swimming Pool	\$910.79
Water	\$6,886.95
Total Payroll Expense by Department	\$36,559.07

Net Payroll	February 2025	\$26,081.33
Aflac	Aflac Ins.	\$348.27
Agtegra	Street & Police Fuel	\$2,322.20
AT&T Mobility	(2 mos.) Police & Ambulance Cells & Hotspots	\$505.08
Avera Gettysburg	Random Drug Testing	\$71.00
Avera Occupational Medicine	Random Drug Testing	\$36.60
Banyon Data Systems, Inc.	Prof. Svs. – Water/Sewer & Finance Office	\$1,455.00
BMO Bank	Feb. '25 Payroll Taxes & Feb. '24 Sales Tax	\$9,963.62
Bound Tree Medical, LLC	Ambulance Supplies	\$573.51
B&R Truck Repair	Street Supplies	\$1,343.60
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$86.11
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00

City of Gettysburg	Petty Cash	\$11.75
City of Mobridge	Prof. Svs. – Police	\$737.55
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$1,046.40
Colonial Research	Finance Office & Pool Supplies	\$696.36
Decker Repair & Welding	Police Supplies	\$105.20
DGR Engineering	Prof. Svs. – Airport	\$5,000.00
Dollar General	Street Supplies	\$89.45
Elliott Equipment Co.	Sewer Supplies	\$9,704.67
First Interstate Bank	CC Payoff	\$1,941.24
Gettysburg Ace Hardware	Street, Airport, Police, Parks, Fin. Off., & Ambulance Supplies	\$976.51
Gettysburg Cemetery Assoc.	Outside Donation	\$250.00
Gettysburg Development Corp.	February BBB Taxes	\$2,123.76
Gettysburg Inn & Suites	Police Help Travel & Conference	\$240.00
Heartland Payment Systems	Airport Fuel CC Fees	\$88.73
Heartland Waste Mgmt., Inc.	February Garbage Collection	\$6,852.88
Ingram Pest Service, Inc.	Prof. Svs. – Fire Hall/Ambulance & Police	\$145.00
Jensen Rock & Sand, Inc.	Snow Supplies	\$106.25
Lambs Chevrolet & Implement	Street Supplies	\$527.26
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$889.38
Marco	Copier Lease	\$202.00
MC&R Pools, Inc.	Pool Travel & Conference	\$375.00
Menards	Police & Street Supplies	\$126.85
Michael Todd Industrial Supply	Street Supplies	\$120.99
Mid Dakota Rural Water System	Water Usage	\$15,918.48
Midway Parts	Street Supplies	\$124.88
Midwest Alarm Company, Inc.	Prof. Svs. – Auditorium Alarms	\$110.73
Mike's Repair	Street Supplies & Police Rprs./Maint.	\$591.89
Milbank Winwater Works Co.	Water Supplies	\$1,485.00
Montana Dakota Utilities	Gas & Electric	\$7,268.34
Ness, Jennifer	Police Help Travel & Conference	\$278.38
New Creations	Police & Water Supplies	\$102.08
Northwest Pipe Fittings	Water Supplies	\$553.40
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$721.14
Potter County News	Finance Office, Legal, & Election Publications	\$572.35
Principal Life Insurance Company	Life Insurance	\$74.76
ProVue Home Inspection, LLC	Prof. Svs. – Aud.	\$1,521.53
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$697.50
Runnings Farm & Fleet	Police Supplies	\$170.87
Schatz Electric, Inc.	Prof. Svs. - Police	\$1,216.38
Schlachter Lumber, Inc.	Street & Police Supplies	\$40.47
SD 811	One-Calls	\$2.10
SD Dept. of Revenue	Water Testing	\$30.00
SD Municipal League	District 7 Meeting Travel & Conference	\$288.00
SD Peace Officers Assoc.	Membership & Life Ins. (Police)	\$100.00
SD Retirement Systems	Retirement	\$4,153.54
Servall	Rugs	\$214.22
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48

Syn-Tech Systems	Prof. Svs. – Airport 1 Yr. Super Extended Maintenance Agreement	\$3,500.00
TASC	Health Flex Plan	\$666.66
Titan Machinery	Street Supplies	\$79.75
True Value Hardware	Police, Street, Aud., & Rubble Site Supplies	\$1,435.43
United Healthcare	Ambulance Overpayment Reimbursement	\$98.72
US Postmaster	February Water Bills & Stamps	\$769.39
Venture Communications	Telephone/Fax/Internet/AWOS	\$879.97
Verizon Wireless	Maintenance Cell Phones	\$175.96
Vestis	Police Rugs	\$88.84
Wellmark BC/BS Health Plans	Health Ins.	\$8,515.74
Wellmark South Dakota	Ambulance Overpayment Reimbursement	\$160.16
WEX Bank	Ambulance Fuel	\$292.53
Zander Auto Parts	Street Supplies	\$132.92
Zuber Refrigeration	Fire Hall/Ambulance Rprs./Maint., Aud.	\$4,984.31
	Improve Other than Buildings, & Prof. Svs. – Police	
TOTAL CHECKS		\$133,229.45

Moved by VanderVorst, Nagel seconded, to approve February vouchers payable. All members present voted Aye. Motion carried.

One sealed bid for the “2025 Street Sealing Project” was presented from ProSeal, Inc. Moved by Nagel, VanderVorst seconded, to accept and award the bid submitted from ProSeal, Inc., on the “2025 Street Sealing Project” in the amount of \$1.65 seal coat (2-applications) per square yard and \$.63 crack seal per linear foot - \$3,500 mobilization. All members present voted Aye. Motion carried.

Appointment: None.

Executive Session: None.

Moved by Fischer, Nagel seconded, to table any action or discussion on the Little Sprouts Daycare until April 7, 2025, regular council meeting or if a special meeting would happen to be called. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve a tax abatement application, 2024 pay 2025, in the amount of \$860.93, no back taxes, on behalf of the New Life Church at 105 E Commercial Avenue which purchased the Muddy Duck and owned the building (7) out of the (12) months. All members present voted Aye. Motion carried.

Mogard gave the police report. Moved by Fischer, Archer seconded, to approve the \$100 membership with SD Peace Officers Association as well as the (5)-year life insurance policy offered. All members present voted Aye. Motion carried.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.69, Ruby Fieldmaster at \$2.90, #1 Ruby Fieldmaster at \$3.20, AvGas at \$5.30, and Jet-A at “\$ quote day of delivery”. Moved by Fischer, Archer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber received (4) quotes for insulating the current SRE building at the airport with spray foam. (1) \$17,125.00; (2) \$14,678.09; (3) \$11,618.25; and (4) \$11,746.70, which quote did not include paint. One quote was received from CHS River Plains for the propane tank as they are the only entity in the area who handles propane tanks: (1) 500-gallon propane tank at \$2,400.00 or (2) 1,000-gallon propane tank at \$4,900. Moved by Nagel, Archer seconded, to approve awarding the lowest complete quote to insulate the current SRE building at the airport with spray foam to Dakota Applicators in the amount of \$11,618.25 and to approve awarding the propane tank quote to CHS River Plains to purchase the propane tank. All members present voted Aye with Fischer abstaining from the vote. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve the signing of agenda item 8-b-1: (1) Helms & Associates Letter of Agreement on Insulation and Heater Improvements for Existing SRE Building, Helms Project #A-9960. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the signing of the following documents related to the Gettysburg Municipal Airport, agenda items 8-c, 8-c-1, 8-c-2, and 8-c-3: (1) Agreement for Professional Services for Airport Project Number AIP 3-46-0017-018-2025 for design and construction of revenue producing T-hangars and all necessary surveys, etc.; (2) Gettysburg AIP Grant Application (unsigned).pdf, FAA Form 5100-129-sponsor-cert-final-proejct-2024.pdf, FAA Form 5100-130-sponsor-cert-drug-free-2024.pdf, FAA Form 5100-131-sponsor-cert-equip-constr-2024.pdf, FAA Form 5100-132-sponsor-cert-plans-specs-2024.pdf, FAA Form 5100-134-sponsor-cert-consultant-2024.pdf, and FAA Form 5100-135-conflict-of-interest-certification-2024.pdf; (3) Record of Negotiations for Engineering Services letter regarding anticipated A.I.P. Grant: 3-46-0017-018-2025; and (4) Grant Offer for price of grant application which is forthcoming. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve Greg Gerber to attend the 2025 Manager of Landfill Operations (MOLO) Course in Pierre, SD, May 12-14, 2025, and Allen Pope to attend the Certified Pool Operator Course in Sioux Falls, SD, May 6-7, 2025. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve purchasing some new street pole Christmas decorations up to \$7,000. All members present voted Aye. Motion carried.

Schatz gave the finance office report.

Moved by Fischer, VanderVorst seconded, that applications for pool manager are due no later than Friday, April 11, 2025, and lifeguard applications are due no later than Monday, April 28, 2025. All members present voted Aye. Motion carried.

REMINDER: The deadline to turn in appeals for current property assessed values is Tuesday, April 1, 2025, and the earliest the Local Consolidated Board of Equalization could meet to go through appeals is Tuesday, April 8, 2025. The (2) representatives attending for the City will be VanderVorst and Phillips with Fischer as backup.

Schatz informed that the City was awarded the 2025 SDML Work Comp Fund Stan Houston ICS Saw Grant which pays up to 50% and the 695XL – 16 Gas Saw has already arrived.

REMINDER: The City will be combining with the School for election which will be held on Tuesday, April 8, 2025. The Notice of Deadline for Voter Registration has been prepared for two weeks' publication and said deadline to register to vote is Monday, March 24, 2025, by 5:00PM CST.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: None.
- Correspondence: February 2025 Net Payroll Report; February 2025 Check Register Report; January 2025 Bank Reconciliations; PMA SDFIT Newsletters; Dept. of Revenue Newsletters; SDML Email re: Governor's recently proposed property tax bill;
- Round Table: Deputy Wager stated we are currently missing one of the City Council's meeting tablets, so please turn it in if it was accidentally taken at the last council meeting. Fischer stated the youth center had their basketball tournament this last weekend and had a great turnout. There were a lot of compliments given to the Oahe Area Youth Center. Williams asked if the inspection report of the CC Bar community event building would be shared with the public. Mayor Roseland will be checking on this with the entity that handled the inspection. Williams visited with USDA out of Huron, SD, who handles facilities improvement, and the City would be eligible for \$100,000 loan at 4.1% over a 3-year period with the building being collateral and this would be for any improvements that may be needed. In addition to this, there is a possibility that the City could be eligible for a \$15,000 grant but would need to be looked into further for eligibility. The daycare, itself, would also be eligible for the same loan, but it is a little trickier in having collateral for same.

Moved by Nagel, Fischer seconded, to adjourn meeting at 8:22PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila Schatz, Finance Officer

Adam Roseland, Mayor