

Pursuant to the due call and notice thereof, the City Council met in regular session on May 6, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Present were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, and Seth Warner (Zoom). Also, present, were Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ryan Vogel, City Attorney (Zoom), Kara Williams, Economic Development, Kyle Kusser, Bob Willey, Tyler Fischer, and a few other participants via Zoom.

Mayor Roseland called the meeting of the 117th Council to order.

Moved by VanderVorst, Fischer seconded, to approve the May 6, 2025, proposed agenda. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve the April 7, 2025, regular meeting minutes and the April 14 & 18, 2025, special meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,793.15
Ambulance	\$8,450.73
Council	\$3,735.78
Finance Office	\$2,688.03
Mayor	\$1,170.00
Parks	\$188.02
Police	\$7,038.47
Rubble Site	\$80.80
Sewer	\$4,760.96
Snow Removal	\$1,532.90
Streets	\$7,201.91
Swimming Pool	\$923.78
Water	\$5,357.03

Total Payroll Expense by Department **\$44,921.56**

Net Payroll		\$33,042.34
Aflac	Aflac Insurance	\$348.27
Asphalt Zipper, Inc.	Street Repairs/Maintenance	\$5,375.36
AT&T Mobility	Police Cells & Hot Spots & Amb. Hot Spots	\$252.54
Automatic Building Controls	Prof. Svs. – Fire Hall/Ambulance	\$540.00
Axon Enterprise, Inc.	Police Minor Equipment	\$1,689.89
BMO Bank	April Payroll Taxes & March Sales Tax & Fin. Off. Supplies	\$10,879.05
Bound Tree Medical, LLC	Ambulance Supplies	\$218.16
B&R Truck Repair, Inc.	Street Supplies	\$362.38

Cam-Wal Electric Co-Op	Airport Lighting & Rubble Site Energy-Electric	\$85.85
C&B Operations	Sewer & Airport Machinery & Equipment	\$2,000.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$13.55
Clubhouse Hotel & Suites	Sewer Travel & Conference	\$185.70
Code Enforcement Specialists	Prof. Svs. – Code Enforcement	\$1,395.60
Colonial Life	Life Ins. & Voluntary Plans (payroll deducted)	\$927.42
Dean's Repair	Police Repairs/Maintenance	\$762.58
Decker Repair & Welding	Airport & Street Supplies	\$78.00
Dept. of Veteran Affairs	Ambulance Overpayment Reimbursement	\$3,104.00
Dollar General	Street, Police & Finance Office Supplies	\$107.85
Elliott Equipment Co.	Sewer Supplies	\$4,028.10
First Interstate Bank	CC Payoff	\$1,808.35
Gettysburg Ace Hardware	Street, Ambulance, Police, Fin. Off., Airport, Park, & Pool Supplies & Police Minor Equip.	\$953.93
Gettysburg Development Corp.	April BBB Taxes	\$3,243.12
Gettysburg Inn & Suites	Finance Office Supplies	\$50.00
Heartland Payment Systems	Airport Fuel CC Fees	\$96.45
Heartland Waste Mgmt., Inc.	April Garbage Collection	\$6,854.69
Helms & Associates	Prof. Svs. – Airport	\$1,200.00
Holiday Outdoor Décor	New Street Pole Xmas Decorations	\$5,316.00
Holzwarth Sales & Service, Inc.	Rubble Site Supplies	\$428.24
Ingram Pest Service, Inc.	Prof. Svs. – Fire Hall & Ambulance	\$205.00
John Deere Financial	Park, Street, Water, & Sewer Supplies	\$1,523.25
Kohlman, Bierschbach	Prof. Svs. – Fin. Off. 2024 Annual Report	\$1,850.00
Lambs Chevrolet & Implement	Street Supplies	\$102.59
Marco	Copier Lease	\$202.00
Menards	Pool Supplies	\$296.86
Mid Dakota Rural Water System	Water Usage	\$16,322.08
Midway Parts, Inc.	Sewer, Street & Police Supplies	\$132.11
Midwest Alarm Company, Inc.	Annual Auditorium Fire Alarm Testing Svs. Fee	\$621.78
Milbank Winwater Works Co.	Water Supplies	\$169.82
Mogard, David	Police Travel & Conference	\$358.51
Montana Dakota Utilities	Gas & Electric	\$6,345.60
New Creations	Election, Fin. Off., Street, & Ambulance Supplies	\$113.42
Northwest Pipe Fittings, Inc.	Water Supplies	\$44.00
PCC Ambulance Billing Service	Prof. Svs. – Ambulance	\$608.47
Potter County News	Election, Fin. Off., Pool, Park, & Liquor Publications	\$632.66
Prairie Lakes Wellness Ctr.	Prof. Svs. – Pool	\$300.00
Principal Life Insurance Company	Life Insurance	\$74.76
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$610.00
Roseland, Adam	Water Travel & Conference	\$58.95
Runnings Farm & Fleet	Rubble Site & Street Supplies and Street Minor Equip.	\$469.93
Schatz Electric, Inc.	Finance Office Supplies	\$24.89
Schlachter Lumber, Inc.	Animal & Street Supplies	\$989.39
SD 811	One-Calls	\$5.25

SD Dept. of Revenue	Water Testing	\$30.00
SD Public Assurance Alliance	Airport Insurance on Equip.	\$153.12
SD Retirement Systems	Retirement	\$4,373.00
Servall	Rugs	\$214.22
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
SmartSign	Rubble Site Supplies	\$391.50
Stan Houston Equipment	1/3 ea. Street, Water & Sewer Mach./Equip.	\$2,232.77
TASC	Health Flex Plan	\$666.66
Team Lab	Sewer Supplies	\$511.45
The Lodge at Deadwood	Police Travel & Conference	\$420.00
True Value	Fin. Off., Street & Police Supplies	\$125.73
US Bank	1 st Qtr. Sewer Loan	\$8,930.13
US Postmaster	Water Bills	\$262.31
Venture Communications	Telephone/Fax/Internet/AWOS	\$886.65
Verizon Wireless	Maintenance Cell Phones	\$175.92
Vestis	Police Rugs	\$44.42
Wellmark BC/BS Health Plans	Health Ins.	\$8,515.74
WEX Bank	Ambulance Fuel	\$198.85
Wheeler, Kyle	Water Bill Overcharge Reimbursement	\$2,000.00
TOTAL CHECKS		\$147,610.69

Moved by VanderVorst, Phillips seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to adjourn the 117th Council at 7:07PM. All members present voted Aye. Motion carried. Mayor Roseland called the first meeting of the 118th Council to order.

Oath was taken by Aldermen Fischer for his new 1-year term and Certificate of Election was completed.

Nominations were open for President and Vice President of the Council. Moved by VanderVorst, Fischer seconded, to approve to nominate Philip Nagel as President of the Council and that nomination cease and to cast a unanimous ballot for Philip Nagel as President of the Council. All members present voted Aye with Nagel abstaining from the vote. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve to nominate Michael Fischer as Vice President of the Council and that nomination cease and to cast a unanimous ballot for Michael Fischer as Vice President of the Council. All members present voted Aye with Fischer abstaining from the vote. Motion carried.

Mayor Roseland read the list of appointed officer positions for the following:

Mayor: Adam Roseland
President: Philip Nagel
Vice President: Michael Fischer
Airport Manager: Greg Gerber
Assistant Airport Manager: Tyler Fischer
Attorney: Ryan Vogel
Official Depositories: BMO Bank and First Interstate Bank
Health Officer: Rena Robbennolt
Official Newspaper: Potter County News

Mayor Roseland read the Council Committee appointments:

Airport: Phillips and Fischer
Animal Control: Fischer and VanderVorst
Parks and Recreation: Warner and Fischer
Building Permits: Archer and Warner
Economic Development: Nagel and Fischer
Finance Office and Maintenance Building: Nagel and VanderVorst
Fire Department and Auditorium: Nagel and VanderVorst
Ambulance/Health & Safety and Drug Policy: Archer and Fischer
Law Enforcement: Nagel and Phillips
Rubble Site: Archer and Warner
Streets: Warner and Phillips
Water and Wastewater: Phillips and Archer
Policy and Ordinance Review: Archer, Warner and VanderVorst

Moved by Fischer, Phillips seconded, to approve Fischer and Phillips who volunteered for 5-Year Planning Committee. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve the 2025-2026 Appointed Officers and Council Committee Appointments. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve the 2025-2026 Gettysburg Fire Department and Gettysburg EMT rosters. All members present voted Aye. Motion carried.

Appointment – Little Sprouts Daycare were unable to attend tonight’s meeting, but a short summary from them will be read when get to the correspondence items on the agenda.

Appointment – Kyle Kusser discussed the possibility of building or moving a 14x16 building onto city property at the large baseball park for storage and protection of all football sporting gear. The cost is covered and, if approved, the building would be donated to the City. Moved by Fischer, Phillips seconded, to approve a long-term lease agreement provided by the Gettysburg School football program, no rent involved, of a 14x16 building to be built on City property for football gear storage wherein the City will cover insurance on the building and the Gettysburg School will cover insurance of its contents. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to approve the Fire Department’s Special Event 2-Day Alcohol & Malt Beverages Permit for Car Show on June 29, 2025, at City Park. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve Retail (on-off sale) Malt Beverage & SD Farm Wine License renewals for 2025-2026:

- B&R, Inc. dba Liberty Lanes
- Dollar General Store #17770
- Gettysburg Flowers-Coffee Bean
- JTs Quickstop
- Stan’s

A check for one-half of permit fees will be sent to the State. All members present voted Aye. Motion carried.

Short discussion on Wastewater & Lagoon Project. Moved by Fischer, Nagel seconded, to table further conversation on same until July 2025 council meeting. All members present voted Aye. Motion carried.

Appointment – Tyler Fischer of the Gettysburg Pool & Rec discussed possible future pool improvements and a meeting that was had with Dan from My Aquatic Services on April 16, 2025. He will be bringing in further information to discuss at a future council meeting.

Appointment – Bob Willey discussed his opinion/concern with Ordinance 2025-04-07 Unreasonable Noise from Vehicles. Discussion. Moved by Phillips, Fischer seconded, to kill Ordinance 2025-04-07 Unreasonable Noise from Vehicles and first reading thereof. All members present voted Aye with Warner voting Nay. Motion carried.

Moved by VanderVorst, Fischer seconded, to go into Executive Session for personnel at 8:15PM. All members present voted Aye. Motion carried. Council reconvened at 8:49PM.

Moved by Nagel, Fischer seconded, to hire Lucas Gerber as a seasonal mower at the rate of \$18.50 per hour. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to approve Allen Pope's 4-year longevity raise bringing his pay to \$28.01 per hour to be effective on his anniversary date of 05-19-25. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to shoot for June 2, 2025, opening of the swimming pool with pricing of passes yet to be determined. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to hire the following for pool personnel: Lifeguards: Jaelyn Stanley (2nd year & WSI) at \$16.50 per hour and Alaina Baumgarn (1st year here w/4 years lifeguarding in Webster & WSI) at \$16.50 per hour as long as pass WSI course – if not passed, will be paid at \$15.50 per hour; Angelina Long (1st year & WSI) at \$16.00 per hour if passes WSI course – if not, will be paid at \$15.00 per hour, and Brooke Lower (2nd Year) at \$15.50 per hour; Office Attendant/Pool Cleaning Help: Beth Seurer (2nd year) at \$14.50 per hour and Logan Kusser (1st year) at \$14.00 per hour with a reminder that there is the opportunity for a \$1.00 per hour bonus for total hours worked at the end of the season by the recommendations of pool manager, and there is a \$75 reimbursement toward swimwear at the end of the year as long as receipts are turned in. All members present voted Aye. Motion carried. A pool committee meeting will be scheduled for the near future to discuss pricing, hours/shifts, etc.

Moved by Nagel, Fischer seconded, to put one more ad in the paper regarding the City is still looking for more lifeguard help at the pool. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve hiring Tanner VanderVorst as a 3rd year lifeguard only on an on-call as available basis at \$16.00 per hour. All members present voted Aye with VanderVorst abstaining from the vote. Motion carried.

Moved by Fischer, Phillips seconded, to approve a .50 bump up in pay per hour for any lifeguard who may be moved up in lifeguard position to Assistant Manager. All members present voted Aye. Motion carried. Mayor Roseland stated if all WSI courses are passed, group swim lessons will be offered with dates/times and pricing yet to be determined.

Mayor Roseland stated he formed a new Policy and Ordinance Review Committee this year with Archer, Warner and VanderVorst to meet on any upcoming policy or ordinance issues.

South Dakota Land and Water Conservation Fund has been turned in by City for 2025 Grant Application on pickle ball courts.

Moved by Fischer, Phillips seconded, to approve, sign & pay for airport NADIN annual renewal in the amount of \$800. All members present voted Aye. Motion carried.

Mayor Roseland read the police report.

Gerber gave the maintenance report. Gerber reminded that Monday, May 5, 2025, the rubble site was opened for the season (weather permitting) with hours being Monday-Friday 12:00PM to 6:00 PM and Saturday 9:00AM to 5:00PM.

Moved by Nagel, Fischer seconded, to approve hiring Lucien Denis as seasonal rubble site help at \$18.00 per hour. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.899, Ruby Fieldmaster at \$2.67, #1 Ruby Fieldmaster at \$3.07, Aviation Gas at \$5.35, and Jet-A quoted at delivery. Moved by VanderVorst, Nagel seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz gave the finance office report.

Moved by Fischer, Nagel seconded, to approve adopting and publishing the City's 2024 Annual Report. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve Schatz and Wager to both attend the 2025 Human Resource and Finance Officer School being held in Pierre from June 9 – June 13, 2025, (with proper per diems for meals, lodging and mileage) and to publish an ad in the paper reminding the community the office will be closed during this timeframe and will reopen on Monday, June 16, 2025. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to approve Schatz to attend the annual Budget Training class either on June 18, 2025, in Rapid City or on June 25, 2025, in Sioux Falls with the cost at \$30.00 to attend (with proper per diems for meals, lodging and mileage). All members present voted Aye. Motion carried.

Moved by Phillips, VanderVorst seconded, to approve accepting and signing the contract from Cahill, Bauer & Associates, LLC, to perform the City's 2024 annual audit on June 4 & 5, 2025, in the amount not to exceed \$10,000.00. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve the following demolition permit: Michael Larson – 108 W Commercial – Vet Building (Logan Construction). All members present voted Aye. Motion carried.

Correspondence: April 2025 Net Payroll Report; April 2025 Check Register Report; April 2025 Bank Reconciliations; PMA SDFIT Newsletters; Senior Nutrition Lunch Invitation; and SD Housing Email on Emergency Solutions Grants;

Round Table: Wager thanked Schatz for being so supportive every day and stated that Greg and the maintenance crew have been working very hard and he is happy they are getting so much done. Nagel stated that at the December 2024 council meeting, it was decided the City was going to have a print shop print up some new city-wide maps off the GIS website. Several people have stated they would like to get a map. Mayor Roseland stated he will get the map taken care of. Fischer told Gerber and maintenance crew to keep up the good work as he knows there are a lot of community residents that really enjoy and appreciate the courtesy clean-up service the City provides. Fischer reminded that he will be heading the “Make a Difference Day” again this year, tomorrow, Wednesday, May 7, 2025, wherein grade school, middle school, and high school kids will be helping with several clean-up projects throughout the community at the parks and the community garden and with some residents who need items taken but are unable to get items to the curb themselves. Gerber stated he and Lucas both want to thank the Council. Williams stated she, again, recently received a great compliment on our city parks from someone staying there. They thought the facilities were very nice and left a nice park donation. Williams asked if anyone happens to know where the dunk tank is currently hiding within the community so it may be used at the Fireman’s Ball this year. It was mentioned to look at the fairgrounds, Mennonite Church or in the old greenhouse. Nagel stated that if it cannot be found to let him know and they would get a new one built. Fischer mentioned that there will be inflatables during the Firemen’s Ball this year and the dunk tank could help subsidize the cost of having the inflatables. VanderVorst informed the Fire Hall garage doors have been repaired and they are fantastic. VanderVorst asked if the city shop dumpsters issue has gotten any better or not since last month’s council meeting. Gerber stated he shut them down during the rummage sale and clean-up week. Both Gerber and VanderVorst reminded this will be cracked down on and hopefully this will be a reminder to not take advantage of the services there.

Mayor Roseland read a quick summary from Little Sprouts Daycare. Last weekend, the Little Sprouts Daycare were able to raise over \$25,000 from having the Suttons Bay Golf Tournament. Coming up, they will be fundraising by making a meal at the Weischedel bull riding event and will be helping at both the Fireman’s Ball and the Annual Car Show events. Little Sprouts Daycare final lease revisions are underway with the bakery building (3200 square feet), and the goal is to have a summer program for elementary school kids in 2026. With the changes in location, the daycare is looking to open in mid-August or September 1, 2025. There is still a 60-to-90-day approval process with the State Department of Social Services. They are very excited, however, as they are finally making good progress.

Moved by Nagel, Fischer seconded, to adjourn meeting at 9:19PM. All members present voted Aye.
Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer

Adam Roseland, Mayor