

Pursuant to the due call and notice thereof, the City Council met in regular session on June 2, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner (Zoom). Also present were Dave Mogard-Chief of Police, Greg Gerber-Maintenance Supervisor, Sheila Schatz-Finance Officer, Shane Wager-Deputy Finance Officer, Ryan Vogel-City Attorney (Zoom), Kara Williams-Economic Development, Shauna Pauli-Pool Manager, Linda Vail (via phone), Tyler Fischer-Gettysburg Pool & Rec, and a few other participants via Zoom.

Moved by VanderVorst, Fischer seconded, to approve June 2, 2025, proposed agenda. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve May 6, 2025, regular council meeting minutes. All members present voted Aye. Motion carried.

#### VOUCHERS PAYABLE

##### **Payroll Expense by Department:**

|  |                    |
|--|--------------------|
| Airport                                    | \$2,159.04         |
| Ambulance                                  | \$8,577.44         |
| Council                                    | \$0.00             |
| Finance Office                             | \$2,544.53         |
| Mayor                                      | \$0.00             |
| Parks                                      | \$1,985.70         |
| Police                                     | \$5,331.02         |
| Rubble Site                                | \$3,455.93         |
| Sewer                                      | \$4,606.27         |
| Snow Removal                               | \$0.00             |
| Streets                                    | \$5,889.48         |
| Swimming Pool                              | \$2,941.48         |
| Water                                      | \$5,250.42         |
| <b>Total Payroll Expense by Department</b> | <b>\$42,741.31</b> |

|                             |   |             |
|-----------------------------|---|-------------|
| Net Payroll                 |   | \$31,171.81 |
| Aberdeen Family YMCA        | Prof. Svs. – Pool (2) WSI                 | \$560.00    |
| Aflac                       | Aflac Insurance                           | \$348.27    |
| Agtegra                     | Street Fuel                               | \$2,685.86  |
| Alert Magazine              | Prof. Svs. – Police                       | \$155.00    |
| AT&T Mobility               | Police Cells & Hot Spots & Amb. Hot Spots | \$277.34    |
| Avera Gettysburg            | Random Employee Drug Testing              | \$71.00     |
| Avera Medical Group Pierre  | Prof. Svs. – Street                       | \$169.00    |
| Avera Occupational Medicine | Random Employee Drug Testing              | \$36.60     |
| BMO Bank                    | May Payroll Taxes & April Sales Tax       | \$10,931.71 |
| Bryan Rock Products, Inc.   | Park Supplies                             | \$775.82    |

|                                    |   |             |
|------------------------------------|---|-------------|
| Butler Machinery Company           | 1/3 ea. Street, Water & Sewer Supplies  | \$5,333.71  |
| Cam-Wal Electric Co-Op             | Airport Lighting & Rubble Site Energy-Electric  | \$111.20    |
| Century Business Products          | Prof. Svs. – Police Monthly Copier Fee  | \$30.00     |
| City of Gettysburg                 | Petty Cash  | \$16.49     |
| Code Enforcement                   | Prof. Svs. – Code Enforcement   | \$815.70    |
| Colonial Life                      | Life Ins. & Voluntary Plans (payroll deducted)  | \$927.42    |
| DBT Transportation Services, LLC   | Prof. Svs. – Airport  | \$800.00    |
| Dean's Repair                      | Police Repairs/Maintenance  | \$298.92    |
| Decker Repair & Welding            | Airport & Sewer Supplies  | \$58.10     |
| Dept. of Veteran Affairs           | Ambulance Overpayment Reimbursement   | \$199.67    |
| Dollar General                     | Street & Police Supplies  | \$121.90    |
| First Interstate Bank              | CC Payoff   | \$2,274.35  |
| Gall's, LLC                        | Police Supplies   | \$541.12    |
| Gettysburg Ace Hardware            | Street, Fire Hall, Police, Fin. Off., Airport,<br>Park, Rubble Site, & Water Supplies | \$1,045.14  |
| Gettysburg Development Corp.       | May BBB Taxes   | \$2,659.80  |
| Gettysburg Inn & Suites            | Police Help Lodging   | \$594.00    |
| Gettysburg School District         | Election Workers & Election Publishing  | \$511.55    |
| Great Western Tire Co.             | Street Supplies   | \$879.80    |
| Heartland Payment Systems          | Airport Fuel CC Fees  | \$90.61     |
| Heartland Waste Mgmt., Inc.        | May Garbage Collection  | \$6,800.17  |
| John Deere Financial               | Airport Supplies  | \$164.47    |
| JTs Quick Stop, LLC                | Police Car Washes   | \$22.00     |
| Lamb Motor Corp., Inc.             | Street Machinery/Equipment  | \$45,586.00 |
| Lambs Chevrolet & Implement        | Street Supplies   | \$202.44    |
| Linde Gas & Equipment Co.          | Ambulance Oxygen  | \$466.13    |
| Logan Electric                     | Fire Hall/Ambulance & Street Maint./Rprs.<br>& Prof. Svs. - Street                    | \$21,486.03 |
| Marco                              | Copier Lease  | \$212.00    |
| Menards                            | Pool & Street Supplies  | \$358.08    |
| Mid Dakota Rural Water System      | Water Usage   | \$16,720.87 |
| Mid-States Organized Crime         | Prof. Svs. – Police   | \$100.00    |
| Midway Parts, Inc.                 | Pool, Street & Ambulance Supplies   | \$140.18    |
| Midwest Alarm Company, Inc.        | Auditorium Fire Alarm Testing   | \$110.73    |
| Midwest Fire & Safety dba Api HVAC | Rubble Site, Airport&Street Fire Extinguishers  | \$1,876.50  |
| Mike's Repair                      | Street & Park Supplies  | \$245.90    |
| Mogard, David                      | Police Supplies   | \$47.77     |
| Montana Dakota Utilities           | Gas & Electric  | \$5,468.01  |
| Ness, Jennifer                     | Police Help Travel & Conference   | \$278.38    |
| New Creations                      | Rubble Site & Fin. Off. Supplies  | \$72.82     |
| Oahe Area Youth Center, Inc.       | Annual Stipend  | \$10,000.00 |
| PCC Ambulance Billing Service      | Prof. Svs. – Ambulance  | \$485.42    |
| Pope, Allen                        | Pool Travel & Conference  | \$81.10     |
| Potter County News                 | Pool Publications   | \$182.00    |
| Potter County Treasurer            | Street Pickup License Plates  | \$26.70     |
| Principal Life Insurance Company   | Life Insurance  | \$74.76     |
| Richardson, Wyly, Wise             | Prof. Svs. – Legal  | \$450.00    |
| Runnings Farm & Fleet              | Street Supplies   | \$87.78     |

|                                    |  |                     |
|------------------------------------|--|---------------------|
| Schatz Electric, Inc.              | Airport, Sewer, Park, & Police Maint./Rprs. & Fin. Off. Supplies   | \$2,133.28          |
| Schlachter Lumber, Inc.            | Street & Park Supplies   | \$2,561.32          |
| SD 811                             | One-Calls  | \$8.40              |
| SD Assoc of Rural Water System     | Water – Annual Dues  | \$590.00            |
| SD Dept. of Ag & Natural Resources | Annual Fee   | \$600.00            |
| SD Dept. of Revenue                | Water Testing&½ Malt Bev License Renewals  | \$780.00            |
| SD Retirement Systems              | Retirement   | \$4,376.22          |
| Servall                            | Rugs   | \$214.22            |
| SmartSign                          | Airport Supplies   | \$152.59            |
| Soper's, Inc.                      | Street Supplies  | \$9.50              |
| Standard Ins., Co.                 | Monthly Vision Ins. – ACH  | \$39.48             |
| Stan Houston Equipment             | 1/3 ea. Street, Water & Sewer Mach./Equip. & 1/3 ea. Street, Water & Sewer Minor Equip & Street Supplies | \$13,112.41         |
| Syn-Tech Systems                   | Airport Supplies   | \$77.00             |
| TASC                               | Health Flex Plan   | \$666.66            |
| True Value                         | Pool, Police & Finance Office Supplies   | \$416.79            |
| US Postmaster                      | Water Bills  | \$265.79            |
| Venture Communications             | Telephone/Fax/Internet/AWOS  | \$877.63            |
| Verizon Wireless                   | Maintenance Cell Phones  | \$175.92            |
| Vestis                             | Police Rugs  | \$137.68            |
| Wellmark BC/BS Health Plans        | Health Ins.  | \$8,515.74          |
| WEX Bank                           | Ambulance Fuel   | \$124.08            |
| Zander Auto Parts                  | Street Supplies  | \$65.32             |
| Zoro.com                           | Airport Supplies   | \$62.07             |
| <b>TOTAL CHECKS</b>                |  | <b>\$212,200.23</b> |

Moved by Fischer, Phillips seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to go into Executive Session for legal and personnel at 7:09PM. All members present voted Aye. Motion carried. The Council reconvened at 7:33PM.

Appointment – Linda Vail (via phone) Discussion was had on Vail's airplane hangar and contract.

Appointment – Tyler Fischer of the Gettysburg Pool & Rec discussed possible future pool improvements and the ideas that came about from a meeting that was had with Dan from My Aquatic Services on April 16, 2025. Further discussion was had regarding getting an actual spec sheet from My Aquatic Services and putting out a Notice of Bids on same. Financial status and possible grants were discussed as well. Moved by Nagel, Fischer seconded, to advertise for bids to refurbish the city pool per specs to be received from My Aquatic Services with an option to put in the bounce back surface, and the opening of bids to be handled at the regular July 7, 2025, council meeting. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to advertise for bids on the concrete work with all materials included that will need to be done on the pool refurbishment to redo the deck which will not be included in the initial pool refurbishing specs. All members present voted Aye. Motion carried. Fischer thanked Tyler

Fischer and the Gettysburg Pool & Rec group for their phenomenal hard work in putting this project together to be able to provide the entire community with a great new improvement to utilize and enjoy.

Moved by Fischer, Archer seconded, to approve hiring Damian Larson as a lifeguard for the 2025 season at \$15 per hour. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to bump Alaina Baumgarn up to Assistant Manager at the pool and change her hourly rate of pay to \$17 per hour. All members present voted Aye. Motion carried.

Due to the rainy weather delaying the maintenance crew in being able to complete the pool prep, the new tentative opening date to open the pool is now June 9, 2025. Pool hours and rates as well as group swimming lesson information will be advertised in the paper this week as well as on the city website and Facebook page and swimming pool Facebook page and posted at the finance office.

Moved by Nagel, Fischer seconded, to approve the 2025-2026 Brooming Contract. All members present voted Aye. Motion carried.

Moved by VanderVorst, Phillips seconded, to approve a .50 per hour certification raise for Allen Pope who received his Certified Pool & Spa Operator Certification. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve the date/time/location of the annual Veterinary Vaccination Clinic to be held on Tuesday, July 15, 2025, from 10AM-2PM at the Potter County fairgrounds and to publish same. All members present voted Aye. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve repealing/relaxing open container law rules within city limits during annual car show event on June 28-29, 2025, at the City Park. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to approve publishing Invitation for Bids for Three Articulated, 4-Wheel Drive Loaders and Attachments for De Smet, Gettysburg, and Philip Airports for two weeks with bid openings being held at a special council meeting in Gettysburg on Wednesday, June 18, 2025, at 12:00PM. All members present voted Aye. Motion carried.

Mogard gave the police report.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.779, Ruby Fieldmaster at \$2.62, #1 Ruby Fieldmaster at \$2.95, Aviation Gas at \$5.35, and Jet-A quoted at delivery. Moved by VanderVorst, Phillips seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber informed the city shop dumpsters are being handled much better since the recent change but explained the new gates remain closed as they are wanting city residents with a small amount of household garbage to come in from the North side of the shop now. However, it is reminded that once they are all full, Gerber is shutting them completely down until they can properly be dumped once a week by Heartland Waste. Heartland Waste and the City are very happy with the success but want to remind the community not to start using and abusing private commercial business dumpsters or overfilling any other city service dumpsters like at the city shop, city pool, city parks, etc.

Schatz gave the finance office report. The Elected Officials Workshop is being held in Pierre, SD, on Wednesday and Thursday, July 16-17, 2025. Anyone on Council who wishes to attend needs to let Schatz know so she can get them registered accordingly by the due date of July 1, 2025. Mayor Roseland stated he attended the Elected Officials Workshop in Pierre, and it was a very educational refresher which he enjoyed attending.

REMINDER: Schatz and Wager will both be attending the 2025 Human Resource and Finance Officer School in Pierre, SD, and the finance office will be closed from June 10 – June 13, 2025, and will reopen on Monday, June 16, 2025.

REMINDER: Schatz will be attending the annual budget training class on June 25, 2025, in Sioux Falls, SD.

REMINDER: Schatz is asking for 2026 budget requests to start being handed in as she will be working on the new budget very soon.

Correspondence: May 2025 Net Payroll Report; May 2025 Check Register Report; May 2025 Bank Reconciliations; 05/12/25 Updated Code Enforcement Violations Listing; May 12-18 & May 19-25, 2025, Mike Rounds Weekly Round[s] Up Newsletter; Spring 2025 Dept. of Revenue Newsletter; April & May 2025 SDFIT Newsletters;

Round Table: Schatz wanted to say thanks and to reiterate that Greg and Allen and the maintenance crew have been working very hard to get the pool prep completed so the season could open on June 9, 2025, wherein the weather has made it tough. Schatz also thanked Wager for completing the new microphone system in the conference room for council meetings – good job! Wager thanked everyone for the appreciation for installing the new microphone system but reminded Council that the new microphone system was put in to reduce background noise and get clearer speech input from each of the council members and that is why the mics are so sensitive. If council members prefer to sit way back in their chairs, please pull the mics closer to you, and please do not peel off the green paper taped under mics as they are there for staging the mics in proper location. Warner thought the new microphones seem to be working very well but the members do need to remain closer to their microphones. Nagel thanked Tyler Fischer and the Gettysburg Pool & Rec group for all their hard work in getting future pool improvements put into play as he feels the plan currently being looked at is a much more realistic opportunity in successfully completing than what was looked at in the past as far as value, and he is very excited to move forward with the project. Williams stated they are still looking for the dunk tank to be able to use at the Fireman's Ball as it has not been found. Archer stated he believes there is a dunk tank in the fuel shed that Todd Oster uses at their church often. Williams thanked Archer and will be looking into this. Mayor Roseland reminded that last month there was an employee policy handbook committee formed consisting of himself, Warner, VanderVorst, and Archer, and Mayor would like this committee to meet for a short meeting yet in June to bring anything necessary to the July council meeting.

Moved by Nagel, Fischer seconded, to adjourn meeting at 8:32PM. All members present voted Aye.  
Motion carried.

Attest:

Witness:

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Sheila K. Schatz, Finance Officer

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Adam Roseland, Mayor