

Pursuant to the due call and notice thereof, the City Council met in regular session on November 3, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Present were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, Kelly Archer, and Seth Warner. Also present were Greg Gerber-Maintenance Supervisor (Zoom), Allen Pope-Assistant Maintenance Supervisor (Zoom); Sheila Schatz-Finance Officer, Shane Wager-Deputy Finance Officer, Ryan Vogel-City Attorney (Zoom), Kara Williams-Economic Development, Tyler Fischer-OAYC, and a few other participants via ZOOM.

Moved by Archer, Fischer seconded, to approve November 3, 2025, proposed agenda with the addition of a water refund at the top of new business. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve minutes of October 6, 2025, regular council meeting and October 23, 2025, special council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,930.07
Ambulance	\$10,031.04
Auditorium	\$0.00
Council	\$3,810.78
Finance Office	\$2,802.50
Mayor	\$1,170.00
Parks	\$1,659.52
Police	\$10,774.70
Rubble Site	\$3,085.91
Sewer	\$3,483.17
Snow Removal	\$0.00
Streets	\$6,970.78
Swimming Pool	\$1,149.07
Water	\$6,183.07
West Nile	\$541.70
Total Payroll Expense by Department	\$54,592.31

Net Payroll	October 2025	\$40,429.48
Aflac Ins.	Aflac Ins.	\$394.16
Agtegra	Airport & Street Fuel	\$29,796.84
AT&T Mobility	Police Cells, Hot Spots & Radios & & Ambulance Hot Spots	\$375.16
Avera Careflight	Avera Careflight Ins. Renewals	\$343.00
BMO Bank	Oct. Payroll Taxes & Sept. Sales Tax	\$13,159.09
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$88.06
CHS Farmers Alliance	Airport Supplies	\$604.79
City of Gettysburg	Petty Cash	\$12.85

Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$720.93
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$976.60
Dollar General	Finance Office & Street Supplies	\$135.70
First Interstate Bank	CC Payoff	\$1,333.13
Gettysburg Ace Hardware	Street, Water, Airport, Ambulance, Police, Fire Hall, & Park Supplies	\$625.58
Gettysburg Collision Center	Street Supplies	\$75.99
Gettysburg Development Corp.	October BBB Taxes	\$3,184.64
Heartland Payment Systems	Airport Fuel CC Fees	\$96.55
Heartland Waste Mgmt., Inc.	October Garbage Collection	\$7,379.54
Helms & Associates	Prof. Svs. – Airport	\$7,535.61
ImageTrend	Ambulance Machinery/Equipment	\$2,146.69
Ingram Pest Service, Inc.	Prof. Services - Fire Hall/Ambulance	\$145.00
Insurance Benefits, Inc.	Prof. Svs. – Annual Airport Liability Ins.	\$2,079.00
Jenner Parts Supply, LLC	Street&Sewer Supplies & Street Minor Equip.	\$1,080.63
Jensen Rock & Sand, Inc.	Street Improvements & Sewer Supplies	\$48,606.47
Lambs Chevrolet & Implement	Street Supplies	\$13.73
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$416.40
Logan Electric	Park Rprs./Maint.	\$200.00
Marco	Copier Lease	\$218.82
Mid Dakota Rural Water System	Water Usage	\$17,286.94
Midwest Fire & Safety	Prof. Svs. – Street, Finance Office, Auditorium Police, Fire Hall, Ambulance, & Airport	\$410.00
Montana Dakota Utilities	Gas & Electric	\$5,026.35
Mueller Systems	Water Machinery/Equipment	\$1,250.44
New Creations	Finance Office Supplies	\$58.40
Northwest Pipe Fittings, Inc.	Water Supplies	\$657.12
Overhead Door Co. of Pierre	Street Supplies	\$68.40
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$942.98
Potter County News	Finance Office & Sewer Publications	\$222.36
Principal Life Insurance Company	Life Insurance	\$83.54
Red River Grain Co.	West Nile Supplies	\$2,499.20
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$562.50
Schlachter Lumber, Inc.	Park Supplies	\$26.99
SD Dept. of Revenue	Water Testing	\$270.00
SDML Workers Comp Fund	Annual Work Comp	\$13,910.00
SD 811	One-Calls	\$10.50
Servall	Rugs	\$218.50
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
TASC	Health Flex Plan	\$666.66
True Value	Finance Office, Street, Airport, Park, & Police Supplies	\$314.57
US Bank	3 rd Qtr. Sewer Loan	\$8,930.13
US Postmaster	October Water Bills	\$286.42
Venture Communications	Telephone/Fax/Internet/AWOS	\$843.15
Verizon Wireless	Maintenance Cell Phones	\$158.92
Vestis	Police Rugs	\$98.26
Wager, Shane	Auditorium Supplies	\$150.00

Wellmark BC/BS Health Plans	Health Ins.	\$9,859.94
WEX Bank	Ambulance Fuel	\$260.36
Zacher, Jamie	Auditorium Repairs/Maintenance	\$1,397.50
Zander Auto Parts	Street Supplies	\$280.76
Zuber Refrigeration	Street Repairs/Maintenance & Prof. Svs. – Airport	\$4,688.78
TOTAL CHECKS		\$233,653.59

Moved by Fischer, Warner seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: Tyler Fischer – OAYC (Baseball Field Upgrades)

Fischer stated an award of \$25,000 was graciously given to OAYC by Venture Communications for a new batting cage to be put in at the City baseball park which can be utilized by both baseball and softball programs.

Fischer mentioned the City auditorium gym floor was just re-lacquered. It was stated that in several years, the gym floor would have to be sanded down to the wood and start fresh, which is common with wood gym floors at an approximate cost of \$20,000. Ryder Lemler also just donated a rebounding machine to be put in the auditorium for the kids to be able to use which is fantastic and we are very thankful for. OAYC is also glad that deputy Wager will be installing a new security camera system within the auditorium as there has been some misuse of some of the equipment and this misuse needs to stop.

Moved by Fischer, Archer seconded, to go into Executive Session for legal and personnel at 7:20PM. All members present voted Aye. Motion carried. Council reconvened at 8:04PM.

Moved by Fischer, Archer seconded, to rescind prior motion for First Reading of Ordinance 2025-10-23 2026 Appropriation Ordinance approved at the October 23, 2025, special council meeting, as there were a few changes which had to be made. All members present voted via roll call as follows: Nagel – Aye; Fischer – Aye; Phillips – Aye; Archer – Aye; and Warner – Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve new First Reading of Ordinance 2025-10-23 2026 Appropriation Ordinance. All members present voted via roll call as follows: Nagel – Aye; Fischer – Aye; Phillips – Aye; Archer – Aye; and Warner – Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve a short special council meeting to be held on Monday, November 10, 2025, at the City Finance Office at 12:00PM to handle Second Reading, adoption and publication of Ordinance 2025-10-23 2026 Appropriation Ordinance. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve First Reading of Ordinance 2025-11-03 An Ordinance Amending Title V: Public Works, Chapter 52, Section 52.13 Entitled “Rates; Late Penalty; Deposit” of the Gettysburg Municipal Code wherein the current monthly basic water fee will be raised by \$1.00 effective January 1, 2026, and shall increase by \$1.00 per month on the 1st day of each year for (4) four consecutive years. This fee does not include any water usage. All members present voted via roll call as follows: Nagel – Aye; Fischer – Aye; Phillips – Aye; Archer – Aye; and Warner – Aye. Motion carried.

Attorney Vogel will be drafting a new business agreement between the City of Gettysburg and OAYC regarding the City auditorium and its use which will be discussed during December 1, 2025, council meeting.

Moved by Fischer, Nagel seconded, to approve a water refund of \$500 to a resident who has overpaid their utility bill for some time. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to give City's approval of Plat of Tracts 5A, 6A, 7A, and 8A Nelson's Addition to Gettysburg in the SW ¼ of Section 25-T118N-R76W of the 5th P.M., Potter County, South Dakota. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve setting tentative end-of-year special council meeting for Monday, December 29, 2025, at 12:00PM. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve the publication of Notice of Public Hearing on (1) New Application and (6) Application Renewals for Sale of Alcohol 2026. All members present voted Aye. Motion carried.

New State legislation requires municipalities to have their elections coincide with either the primary election in June or general election in November. Moved by Fischer, Warner seconded, to make whatever plans and accommodations are necessary to start having the City election during the primary election in June and to publish the Notice of Vacancy for Municipality of Gettysburg for two consecutive weeks, December 18 and 25, 2025. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.706, Ruby Fieldmaster at \$3.06, #1 Ruby Fieldmaster at \$3.48, Aviation Gas at \$5.35, and Jet-A quoted at delivery. Moved by Warner, Archer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber gave the maintenance report. Maintenance has all areas winterized except the main park bathhouse which will be done probably at the end of this week as there are currently hunters still in town utilizing the campground and its facilities. An order for (3) new sewer pump just got placed and will be installed forthcoming. This week and next week the rubble site hours have been changed to Monday, Wednesday and Friday 12:00PM-3:00PM and Saturday 12:00PM-4:00PM. The rubble site will then be closed and by appointment only.

Schatz gave the finance office report. REMINDER: The date for employee reviews is set for Thursday, November 13, 2025, starting at 6PM. Evaluation forms need to be turned into the City Finance Office as soon as possible.

- Building Permits: None
- Moving Permits: None
- Demolition Permits: None

- Correspondence: October 2025 Net Payroll Report & OT Report; October 2025 Check Register Report; Mike Rounds Weekly Round[s] Up Newsletters; October 2025 PMA SDFIT Newsletter; PTMA Newsletter; TASC Newsletter;

- Round Table: Mayor Roseland stated he did go ahead and asked Schatz to pay the current outstanding invoice from ImageTrend previously discussed as it is a worthwhile tool used in EMT reporting. Schatz thanked Council for their patience and cooperation in getting the 2026 Budget completed. She also thanked Deputy Wager for his help and expertise in spreadsheets to be used while completing the budget to make the process easier. Wager stated if there are any banking reports or departmental reports, etc., that anyone from Council would like to have printed off outside of the normal monthly council meeting timeframe, just ask, and either himself or Schatz will get these ran off right away. Fischer congratulated OAYC on the award of the Venture Communications grant. Fischer and Roseland wanted to remind the community that this coming Thursday, Nov. 6, 2025, the local VFW Chapter will pick up (5) purple heart Veterans from around the Nation at the Pierre, SD airport and will bring them into Gettysburg wherein they will be included in a pheasant hunting expedition Friday-Tuesday. Fischer wants to sincerely thank the VFW Chapter on this as it is a national program and takes help from a lot of people, and time and preparation to make this happen. It is a wonderful program that our community should be very proud of, and these Veterans deserve our thanks and gratitude. Thank you, Mayor Roseland, for being a member of our local VFW Chapter. Warner thanked Deputy Wager for making the meeting packet tabs much more convenient on Council's tablets.

Motion by Fischer, Warner seconded, to adjourn meeting at 8:42PM. All members present voted Aye. Motion carried.

Attest:

Sheila Schatz, Finance Officer

Witness:

Adam Roseland, Mayor