

Unapproved Minutes
Gettysburg, South Dakota
December 1, 2025

Pursuant to the due call and notice thereof, the City Council met in regular session on December 1, 2025, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Adam Roseland, Philip Nagel, Michael Fischer (Zoom), Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner. Also present were Dave Mogard-Chief of Police, Greg Gerber-Maintenance Supervisor (Zoom), Shane Wager-Deputy Finance Officer, Ryan Vogel-Attorney for City (Zoom), Kara Williams-Economic Development, and a few other participants via Zoom.

Moved by VanderVorst, Archer seconded, to approve December 1, 2025, proposed agenda. All members present voted Aye. Motion carried.

Moved by VanderVorst, Warner seconded, to approve the minutes of the November 3, 2025, regular council meeting and the November 10, 2025, special council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,113.03
Ambulance	\$9,977.51
Auditorium	\$0.00
Council	\$0.00
Finance Office	\$2,767.61
Mayor	\$0.00
Parks	\$377.78
Police	\$11,498.60
Rubble Site	\$2,390.39
Sewer	\$2,524.38
Snow Removal	\$0.00
Streets	\$8,323.39
Swimming Pool	\$974.94
Water	\$6,922.49
West Nile	\$0.00
Total Payroll Expense by Department	\$47,870.12

Net Payroll	November 2024	\$34,705.29
Aflac Insurance	Aflac Insurance	\$394.16
AT&T Mobility	Police Cells, Hot Spots & Radios and & Ambulance Hot Spots	\$337.56
Avera Gettysburg	Random Drug Testing	\$75.00
Axon Enterprise, Inc.	Police Machinery/Equipment	\$6,213.60
BMO Bank	Nov. Payroll Taxes & Oct. Sales Tax	\$11,676.12
Bound Tree Medical, LLC	Ambulance Supplies	\$1,244.10
Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$108.21

City of Gettysburg	Petty Cash	\$1.86
City of Mobridge	Police Machinery/Equipment	\$91.59
Code Enforcement Specialists	Prof. Svs. - Code Enforcement	\$920.12
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$976.60
Dollar General	Street & Finance Office Supplies	\$154.90
First Interstate Bank	CC Payoff	\$801.53
Gettysburg Ace Hardware	Ambulance, Airport, Street, Auditorium, & Finance Office Supplies	\$660.61
Gettysburg Development Corp.	November BBB Taxes	\$2,419.63
Heartland Payment Systems	Airport Fuel CC Fees	\$98.35
Heartland Waste Mgmt., Inc.	November Garbage Collection	\$6,936.11
Jenner Parts Supply, LLC	Street Supplies	\$45.56
Jensen Rock & Sand, Inc.	Park Supplies	\$1,486.50
John Deere Financial	Street Supplies	\$291.69
KLJ Engineering, LLC	Misc. Prof. Svs.	\$3,300.50
Langer's	Police Supplies	\$5.90
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$509.19
Logan Electric	Airport Supplies	\$13.03
Marco	Copier Lease	\$218.82
Martinez, Marietta	Water Bill Reimbursement over Overpayment	\$500.00
Menards	Street Supplies	\$164.99
Mid Dakota Rural Water System	Water Usage	\$16,634.56
Midwest Alarm Company, Inc.	Auditorium Alarm Monitoring	\$115.71
Montana Dakota Utilities	Gas & Electric	\$4,653.10
Nauman Construction	Park Improvements other than Buildings	\$674.82
New Creations	Finance Office & Police Supplies	\$64.40
Northwest Pipe Fittings, Inc.	Water Supplies	\$42.34
Overhead Door Co. of Pierre	Street Repairs/Maintenance	\$3,343.88
PCC Ambulance Billing Services	Prof. Svs. – Ambulance	\$331.22
Principal Life Insurance Company	Life Insurance	\$83.54
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$1,535.00
Runnings Farm & Fleet	Police Supplies	\$49.92
Schatz Electric, Inc.	Airport Repairs/Maintenance	\$456.83
Schlachter Lumber, Inc.	Airport & Street Supplies	\$115.53
SD Dept. of Revenue	Water Testing	\$80.00
SD Municipal League	Annual Membership	\$1,501.00
SD Public Assurance Alliance	Liability, Property & Auto Ins. Renewal	\$61,148.30
SD Retirement Systems	Retirement	\$10,405.64
SD Water & Wastewater Assoc.	Prof. Svs. - Sewer	\$10.00
Servall	Rugs	\$218.50
Smartsign	Airport Supplies	\$185.54
South Dakota 811	One-Calls	\$8.40
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
TASC	Health Flex Plan	\$666.66
US Postmaster	November Water Bills	\$281.74
Venture Communications	Telephone/Fax/Internet/AWOS	\$832.33
Verizon Wireless	Maintenance Cell Phones	\$158.92
Vestis	Police Rugs	\$98.26

Wellmark BC/BS Health Plans	Health Ins.	\$9,859.94
WEX Bank	Ambulance Fuel	\$180.29
Zoro Tools, Inc.	Finance Office & Police Supplies	\$294.59
TOTAL CHECKS		\$188,421.96

Moved by Nagel, Archer seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: None.

Moved by VanderVorst, Warner seconded, to go into Executive Session for legal and personnel at 7:04PM. All members present voted Aye. Motion carried. Council reconvened at 7:57PM.

Moved by Nagel, VanderVorst seconded, to approve a cost-of-living raise of 3% to all part-time and full-time employees to be effective January 1, 2026. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve a \$750 end-of-year bonus to all full-time employees, \$375 to all part-time employees, \$75 for both pool managers, and \$100 for seasonal mower to be effective December 5, 2025, payroll. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to approve Chief Mogard's 4% longevity raise to be effective January 1, 2026. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to terminate the current part-time rubble site/maintenance position in light of City currently looking to hire a new full-time maintenance position. All members present voted Aye. Motion carried.

Moved by VanderVorst, Warner seconded, to approve, sign and offer the Lease Agreement between City of Gettysburg and Oahe Area Youth Center drafted by City Attorney Vogel. All members present voted Aye. Motion carried.

Public meeting for (1) new liquor license and (6) liquor license renewals for 2026

- 2026 New Application for Sale of Alcohol:
- JT's Quickstop, LLC Package (off-sale) Liquor
- 2026 Application Renewals for Sale of Alcohol:
- CC Bar, LLC Package (off-sale) Liquor
- CC Bar, LLC Retail (on-sale) Liquor
- Dollar General Store #17770 Retail (on-off sale) Wine and Cider
- Gettysburg Country Club, Inc. Retail (on-sale) Liquor
- Gettysburg Flowers/Coffee Bean Retail (on-off sale) Wine and Cider
- Mug's Bar & Grill Retail (on-sale) Liquor
- Stan's Package (off-sale) Liquor

Transferring to new entity

Moved by Nagel, Archer seconded, to approve (1) new liquor license and (6) application renewals for sale of alcohol 2026. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to approve first reading of Ordinance 2025-12-01 An Ordinance Amending Title III: Administration, Chapter 30 Mayor and City Council, Section 30.19 Entitled "Supervision of Departments" of the Gettysburg Municipal Code. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Phillips – Aye, VanderVorst – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve signing the 2025 SDPAA Liability, Property & Auto Insurance Renewal and paying invoice in the amount of \$61,148.30. All members present voted Aye. Motion carried.

Moved by Warner, Phillips seconded, to approve the 2026 Joint Cooperative Agreement (JCA) sent by NECOG. All members present voted Aye. Motion carried.

Mogard gave police report. Police Officer, Nathan Dennis, started at the police academy in Pierre, South Dakota, on November 23, 2025, and is in his second week. Anticipated graduation is the end of February 2026.

Moved by VanderVorst, Phillips seconded, to accept the Agtegra fuel bid once received. All members present voted Aye. Motion carried.

Gerber gave maintenance report.

The City election will be held on Tuesday, June 2, 2026, during the primary election combined with Potter County and the Gettysburg School District. The Notice of Vacancy for Municipality of Gettysburg will be published for two consecutive weeks December 18 and 25, 2025.

REMINDER: The 2025 End-of-Year Special Council Meeting will be held on Wednesday, December 31, 2025, 12:00PM. REMINDER: The City will be following the administrative leave holidays the Governor declares throughout the year as paid holidays with both finance office and maintenance being closed on said days. Dates in December 2025, the office will be closed December 24th, 25th & 26th (Wednesday, Thursday & Friday) for Christmas.

Moved by VanderVorst, Archer seconded, to approve the following publications: (1) City Parking & Snow Removal Regulations; (2) Basic Water Fee Increase Effective January 1, 2026; and (3) City of Gettysburg bills need to be submitted by noon on December 29, 2025, to be approved and paid in 2025. All members present voted Aye. Motion carried.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: None.
- Correspondence: November 2025 Net Payroll; November 2025 Check Register; PCC Ambulance Report; 10/30/25 Updated Code Enforcement Violations Listing; South Dakota Association of Rural Water Systems East River Class B Director's 3-Year Board Opening Email; PMA SDFIT Newsletter; Fall Dept. of Revenue Newsletter; Nov. 17-23, 2025, Mike Rounds Weekly Round[s] Up Newsletter;

- Round Table: Nagel stated that Gerber had talked about residential mailboxes getting accidentally hit with the snowplow during snow removal earlier in the meeting and Nagel did have one resident call with his being hit and busted and asked what to do. Nagel gave him permission to purchase a mailbox and City would reimburse him for it at this time if he handed in a receipt for the mailbox purchase. Mogard thanked Council for the end-of-year raises and bonuses. Williams reminded Parade of Lights and Miracle on Main Street events are this Sunday, December 7, 2025. Williams also wanted to give a big shout out thanking the ladies/gentlemen (i.e. Andrea Goebel and Lisa Quiett, and others) who decorated the corner park on Commercial Avenue. It looks very nice and festive. Williams also stated that July 4th in 2026 will be on a Saturday and it will be the 250th anniversary of our country. There will be a fireworks show at East Whitlock so watch for the fundraising efforts coming up for this project. VanderVorst asked about five lights out on Highway 212 that have been out for quite a while as he has received a call on this. Phillips said that Logan will be getting them fixed. VanderVorst also wanted to mention that currently the VFW group is working on a hometown hero fundraiser with putting up banners on the Commercial Avenue street poles for like a 6-month or 1-year rotation wherein the banner would become the property of said citizen after the rotation ended. The VFW would like to ask the City's permission to do so using said light poles and have the maintenance crew hang them if possible. Wager thanked Council for their continued support and recognition during his tenure as Deputy Finance Officer thus far. Roseland stated that tonight the end-of-year/cost-of-living raises were given but there will be another round of merit raises being discussed at the February 2026 Council meeting.

Moved by Warner, Archer seconded, to adjourn meeting at 8:57PM. All members present voted Aye. Motion carried.

Attest:



Sheila Schatz, Finance Officer

Witness:



Adam Roseland, Mayor