

Unapproved Minutes  
Gettysburg, South Dakota  
February 2, 2026

Pursuant to the due call and notice thereof, the City Council met in regular session on February 2, 2026, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, and Seth Warner (Zoom). Also present were Dave Mogard-Chief of Police, Greg Gerber-Maintenance Supervisor, Sheila Schatz-Finance Officer, Ryan Vogel-City Attorney (Zoom), Kara Williams-Economic Development, Lynnette Eckert-Central Plains Water Development District, and a few other participants via Zoom.

Moved by Nagel, Fischer seconded, to approve January 5, 2026, proposed agenda with amendment of adding SDPAA Intergovernmental Update under new business. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve December 31, 2025, special council meeting minutes with the amendment of vouchers payable from \$246,154.88 to \$245,703.36 due to a double payment wherein one payment needed to be voided; and January 5, 2026, regular council meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport	\$3,028.53
Ambulance	\$14,962.84
Council	\$4,300.78
Finance Office	\$3,756.42
Mayor	\$1,335.00
Parks	\$0.00
Police	\$17,411.34
Rubble Site	\$258.75
Sewer	\$2,985.69
Snow Removal	\$3,710.28
Streets	\$10,634.87
Swimming Pool	\$1,439.04
Water	\$10,170.03

**Total Payroll Expense by Department \$73,993.57**

Net Payroll	\$55,278.39
Aflac	\$394.16
Agtegra	\$2,354.67
American Red Cross	\$210.00
AT&T Mobility	\$328.18
Applied Concepts, Inc.	\$392.00
Avera Medical Group Pierre	\$294.00
BMO Bank	Jan. '26 Payroll Taxes & Dec. '25 Sales Tax \$12,590.05
Bound Tree Medical, LLC	Ambulance Supplies \$221.26

Cam-Wal Electric Co-Op	Airport Lighting & Rubble Site Energy-Electric	\$96.64
CHS River Plains	Snow Removal Supplies	\$409.15
City of Gettysburg	Petty Cash	\$13.34
City of Mobridge	Prof. Svs. – Police	\$789.55
Code Enforcement Specialist	Annual Retainer Fee	\$1,500.00
Colonial Life	Life Ins. & Voluntary Plans (payroll deducted)	\$975.30
Dennis, Nathan	Police Supplies	\$42.99
Dollar General	Street & Finance Office Supplies	\$208.65
First Interstate Bank	CC Payoff	\$3,691.99
Gettysburg Ace Hardware	Street, Police, Water, & Fin. Off. Supplies	\$329.35
Gettysburg Ambulance Gang	Ambulance Supplies	\$1,202.18
Gettysburg Development Corp.	January BBB Taxes	\$2,255.73
Gettysburg Rotary Club	Police Rotary	\$334.50
Heartland Payment Systems	Airport Fuel CC Fees	\$88.00
Heartland Waste Mgmt., Inc.	January Garbage Collection	\$6,576.03
Helms & Associates	Prof. Svs. – Airport	\$2,815.00
Jenner Parts Supply, LLC	Street Supplies	\$253.15
John Deere Financial	Street Supplies	\$59.79
Karl's Chevrolet, Inc.	Police Equipment	\$49,332.80
Linde Gas & Equipment Co.	Ambulance Oxygen	\$532.30
Logan Electric	Park Supplies and Airport & Street Lighting Repairs/Maintenance	\$1,554.32
Marco	Copier Lease	\$218.82
Menards	Police Supplies	\$74.99
Mid Dakota Rural Water System	Water Usage	\$15,740.59
Mogard, David	Police Travel/Conference	\$673.98
Montana Dakota Utilities	Gas & Electric	\$7,198.41
New Creations	Police Supplies	\$50.29
NECOG	2026 JCA Dues	\$1,806.63
PCC Ambulance Billing Service	Prof. Svs. – Ambulance	\$381.78
Plains Commerce Bank	New 12mo. CD	\$1,000,000.00
Potter County News	Finance Office, Election, Street, & Water Publications	\$547.34
Principal Life Insurance Company	Life Insurance	\$83.54
RDO Equipment Co.	Airport Machinery/Equipment	\$294,806.00
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$292.50
Riteway Business Forms	Finance Office Supplies	\$190.90
Schatz Electric, Inc.	Airport, Fire Hall & Police Rprs./Maint.	\$2,002.13
Schlachter Lumber, Inc.	Street & Police Supplies	\$262.35
SD 811	One-Calls	\$1.05
SD Dept. of Labor	Unemployment Compensation	\$1,266.00
SD Dept. of Revenue	Water Testing	\$40.00
SD Dept. of Transportation	Snow Removal Supplies	\$298.79
SDFIT	CD Interest Deposit	\$56,692.35
SD Public Assurance Alliance	Airport Equipment Ins.	\$637.79
SD Retirement Systems	Retirement	\$8,026.42
Servall	Rugs	\$265.77
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48

TASC	Health Flex Plan	\$994.93
Titan Machinery	Street Supplies	\$410.00
True Value	Street, Police, Airport, Water, & Finance Office Supplies	\$611.08
US Bank	Sewer Loan	\$8,930.13
US Postmaster	Water Bills	\$275.18
Venture Communications	Telephone/Fax/Internet/AWOS	\$830.13
Verizon Wireless	Maintenance & Ambulance Cell Phones	\$158.92
Vestis	Police Rugs	\$49.13
Wellmark BC/BS Health Plans	Health Ins.	\$9,306.42
Western Communications, Inc.	Police Supplies	\$96.65
WEX Bank	Ambulance Fuel	\$257.87
Zander Auto Parts	Street Supplies	\$78.96
<b>TOTAL CHECKS</b>		<b>\$1,558,720.77</b>

Moved by Fischer, Nagel seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Executive Session: None.

Appointment: Lynnette Eckert – Central Plains Water Development District

Eckert presented a check in the amount of \$10,000 to the City of Gettysburg to use toward its sewer motor/lift station project. Eckert stated the City is always welcome to ask for financial assistance if future water or sewer projects arise. Mayor Roseland thanked the Central Plains Water Development District and thanked Gerber and Schatz for putting in the footwork for getting this grant.

Discussion was had regarding the City Fire Hall and who is responsible for what when it comes to maintenance on or within the building. Attorney Vogel will draft up a rough draft of a standard commercial lease agreement for Council to go over at the March 2026 council meeting.

Moved by VanderVorst, Fischer seconded, to approve signing and entering into the AMR Medical Services Mutual Aid Agreement. All members present voted Aye. Motion carried.

EMT Director Matthews is hoping to apply for the Lucas 3,v3.1 Chest Compression System Model 99576 via the 2026 SDML Workers' Compensation Fund EMS Equipment Grant. This grant is a 50/50 grant with a maximum grant award of \$5,000. Discussion. Moved by VanderVorst, Nagel seconded, to table this discussion until the March 2026 regular council meeting after EMT Director Matthews is able to do some further research on other possible avenues of financing. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve Resolution 2026-02-02 Resolution to Surplus City Property to surplus the 2015 F-450 Ambulance. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve listing the 2015 F-450 Ambulance through a third-party through March 2026 at a starting rate of \$80,000 to see if it could be sold to another municipality or ambulance service before taking the route of putting it up for sealed bids. If a lower offer comes in, the Ambulance Committee will discuss and give final approval for sale pricing. All members present voted Aye. Motion carried. If the ambulance is not sold through the third-party of choice, then a motion to

publish a Notice of Bids for two weeks would happen at the April 2026 council meeting, and a date to open sealed bids would happen at the May 2026 council meeting.

Moved by Fischer, Nagel seconded, to approve Helms & Associates to publish the Notice to Bidders on the revenue producing hangar project at the Gettysburg Municipal Airport in March with the opening of bids taking place at the April 2026 council meeting. All members present voted Aye. Motion carried.

Moved by VanderVorst, Nagel seconded, to approve signing and to pay \$3,500 for the Super Extended Maintenance Agreement for the airport's Syntech Fuelmaster Fuel Management System. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve advertising for swimming pool personnel (manager, lifeguards & office attendant) for the 2026 summer season until all positions are filled. A deadline to apply has been put in place this year for applications to be turned in no later than Friday, April 10, 2026 by 5:00PM CST for Pool Manager and/or Assistant Pool Manager AND Monday, April 27, 2026 by 5:00PM CST for lifeguards and an office attendant to determine if the pool will be able to open this season or not. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve one water deposit refund in the amount of \$100. All members present voted Aye. Motion carried.

Moved by VanderVorst, Phillips seconded, to approve signing the SDPAA Intergovernmental Update. All members present voted Aye. Motion carried.

Mogard gave the police report. Moved by Fischer, VanderVorst seconded, to approve Resolution 2026-02-02(A) Resolution to Surplus City Property to surplus the 2019 Chevrolet Tahoe C1500 police squad. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to approve listing the 2019 Chevrolet Tahoe C1500 police squad through a third-party auction site and starting rate to be determined by Chief Mogard to see if it could be sold to another police agency before taking the route of putting it up for sealed bids or trading it in. All members present voted Aye. Motion carried.

Gerber gave the maintenance report. Gerber mentioned he handed in his schedule of when he will be gone for his medical treatment, starting March 5, 2026, for approximately 60 days. Gerber stated the maintenance crew is apprised of everything and should be fine. Notice of bids for 2026 Street Sealing Project will be voted on to publish at the April 2026 council meeting with bids to be opened at the May 2026 council meeting.

Gerber gave out information on a 2024 John Deere 5090E tractor John Deere currently has available and asked if Council would be willing to purchase this tractor for \$60,000 on a 5-year lease-to-own contract with a \$540 finance fee and a \$20,000 down payment. There is no pre-payment penalty if wanting to pay the loan off earlier than (5) years. The cost would be split between multiple departments in which the tractor would be used in. Moved by Fischer, Phillips seconded, to approve the purchase of a 2024 John Deere 5090E tractor from John Deere for \$60,000 on a 5-year lease-to-own contract and to pay the \$540 finance fee and \$20,000 down payment. All members present voted Aye with Nagel and VanderVorst abstaining from vote. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.386, Ruby Fieldmaster at \$2.72, #1 Ruby Fieldmaster at \$3.29, AvGas at \$5.35, and Jet-A at "\$ quote day of delivery". Moved by Fischer, Nagel seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz gave the finance office report. Schatz informed Council of the upcoming annual District 7 Meeting which will be held in Herreid, SD this year on Monday, March 16, 2026, from 6PM-8PM and asked for a headcount for those wanting to attend so Schatz can register accordingly with a cost of \$20 per person attending. This will be discussed further at the March 2, 2026, council meeting with Schatz registering those interested at this time.

**REMINDER:** Government Days is being held on February 3, 2026, with a lunch program at CC Bar from 11:45AM to 12:30PM and all council and/or city employees are welcome to attend.

**REMINDER:** The deadline to turn in appeals for current property assessed values is April 7, 2026, and the earliest the Local Consolidated Board of Equalization could meet to go through appeals is Tuesday, April 14, 2025 (time to be determined). The (2) representatives attending for the City will be VanderVorst and Fischer with Nagel as a backup.

**REMINDER:** 2026 City Election will be combined with the county and possibly the school during primary election to be held on Tuesday, June 2, 2026. Earliest date for a candidate to sign the declaration of candidacy to begin petition circulation and file a petition is Monday, February 2, 2026. Deadline for a candidate to file nominating petitions or to withdraw their name from the ballot is 5PM CST on Tuesday, March 24, 2026. The Notice of Vacancies has been published and will be for Seat 2, Seat 3 and Seat 5 and will each be for a 4-year term.

- Building Permits: None; Moving Permits: None; Demolition Permits: None.
- Correspondence: January 2026 Net Payroll & OT Report; January 2026 Check Register; December 2025 Bank Reconciliations; PMA SDFIT Newsletters; Mike Rounds Weekly Round[s] Up Newsletters; Legislative Update SB 10;
- Round Table: Schatz, Mogard and all Council wished Gerber the best of luck with his upcoming medical treatment procedures as he battles cancer and assured him, we have his back. Fischer reminded that currently there is a raffle going on for fundraising for Gerber at \$20 per ticket and can be purchased at the City Finance Office, Ace Hardware, and/or Gettysburg Collision Center or by Venmo@Dakota-Applicators (using phone number as memo). On March 7, 2026, a fundraiser event is planned at CC Bar with games and a meal put on by Darrin and Sally Simon wherein the raffle drawing will be held. Gerber has been working for the City nearly 25 years and is certainly appreciated for all he has done for the City and community throughout the years. It goes unsaid, but you have had an integral part of this community continuing in the right direction and we thank you for that. We will support you however we can. Gerber stated, "This community is unreal, and we just truly appreciate everything this community has done for me and our family. Thank you." Williams congratulated Mayor Roseland on his new exciting news. Mayor Roseland stated he and his wife are expecting a new baby and expressed thanks for the nice words.

Moved by Fischer, Nagel seconded, to adjourn meeting at 8:56PM. All members present voted Aye. Motion carried.

Attest:

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Sheila Schatz, Finance Officer

Witness:

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Adam Roseland, Mayor