



5237 E Hwy 12, STE. 1 - Aberdeen, South Dakota 57401 - Office (605) 225-7082 - Fax (605) 225-4425

Weekly Project Meeting Agenda (W.P.M.)

Date: July 14th, 2021

Project: NH 0212(165)224, Highway 212 Potter County, SD

Public

- I. Review Project Schedule..
 - Degroot pouring sidewalks & approaches in Phase 2 this week.
 - B&B subgrading sidewalks & driveways Phase2. Storm sewer Phase 3.
 - R&K mechanical sanitary sewer services Phase 3.
 - Erosion control Phase 2 completed yesterday.
 - Striping, sealing, and asphalt patching to be done towards the end of next week or the beginning of the following week.

- II. Utility Issues.
 - Venture has 2 junction boxes that need to be raised or moved.
 - Storm sewer east of East St. is going to be moved to the north side of highway to follow existing storm sewer.

- II. Questions & Concerns
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- IV. Recommendations None
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(Thank and Dismiss Public)



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Contractor/OWNER

- A. Safety Concerns.
 - None at this time.

- B. Staking Items.
 - Sidewalk and approaches north side, Phase 2.
 - Light poles Phase 2.
 - Storm sewer Phase 3.

- C. Contractor/Owner Topics.
 - Sidewalk & approach subgrade.

- D. Pay estimate items w/DOT
 - Next pay estimate cut off is July 16th.

- E. Subcontractor pay items: (list all subs working and items for payment on the next estimate)
 1. Lien Notices
 2. Lien waivers



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F. WWD (weather working days) on critical path schedule since last meeting as compared to by the project owner

1. Number of WWD days charged:
2. Number of WWD days not charged:
3. WWD days to date: 14.5
4. Resolution needed on WWD (date of work in question): Dispute, if necessary.
5. Critical path item(s) for upcoming week:
 - Intersections, driveways, and sidewalks Phase 2.
 - Storm sewer Phase 3
 - Sanitary sewer work Phase 3

G. Schedule update: (hand out updated schedule)

1. RCI meeting schedule (note any changes)
2. Subs meeting schedule (list by name when working)

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H. Change orders

1. Need to request –
2. Status of pending –



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I. Material Issues/Certifications

1. Sampling –

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2. Testing –

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3. DOT 18's –

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4. Certifications –

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J. Plans/Specification Issues

1. Interpretation

2. Application

3. Notice/Claim Status

K. Personnel/Inspector Needs

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L. Other



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