



5237 E Hwy 12, STE. 1 - Aberdeen, South Dakota 57401 - Office (605) 225-7082 - Fax (605) 225-4425

Weekly Project Meeting Agenda (W.P.M.)

Date: October 13th, 2021

Project: NH 0212(165)224, Highway 212 Potter County, SD

Public

I. Review Project Schedule.

- B&B finished base course in Phase 6 Friday. Need dirt work done on boulevards in Phase 6. Topsoil in Phase 4 & 5.
- Need conduit across intersections, driveways, & sidewalks in Phase 5 & 6. New light poles can be erected in Phase 4 & 5. Existing light poles can be removed in Phase 5 & 6.
- Reede setting stringline & trimming in Phase 6, Paving Phase 6 next week. Working on intersections in Phase 5.
- Scott engineering needs to stake Nebraska St. intersection, some light poles, and driveways in Phase 6. Will be here Tuesday.
- Jensen was here Monday & Tuesday to do asphalt tie ins in Phase 4 & 5.
- TSI opened up Phase 4 yesterday and closed Nebraska St..
- J&N Seeding to seed the rest of Phase 3 and Phase 4 the week of the 18th.

II. Utility Issues.

- Venture has several junction boxes that need to be adjusted or moved in Phase 3.

II. Questions & Concerns

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IV. Recommendations None

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(Thank and Dismiss Public)



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Contractor/OWNER

- A. Safety Concerns.
 - None at this time.

- B. Staking Items.
 - Glen will have to come back to stake a couple misc. things.

- C. Contractor/Owner Topics.
 - If you move barricades please move them back at the end of the day.

- D. Pay estimate items w/DOT
 - Last pay estimate cut off was October 8th.

- E. Subcontractor pay items: (list all subs working and items for payment on the next estimate)
 1. Lien Notices
 2. Lien waivers



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F. WWD (weather working days) on critical path schedule since last meeting as compared to by the project owner

1. Number of WWD days charged: [1, Today](#)
2. Number of WWD days not charged:
3. WWD days to date: [25](#)
4. Resolution needed on WWD (date of work in question): Dispute, if necessary.
5. Critical path item(s) for upcoming week
 - [Mainline paving Phases 6.](#)

G. Schedule update: (hand out updated schedule)

1. RCI meeting schedule (note any changes)
2. Subs meeting schedule (list by name when working)

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H. Change orders

1. Need to request –
2. Status of pending –

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I. Material Issues/Certifications

1. Sampling –



2. Testing –



3. DOT 18's –



4. Certifications –



J. Plans/Specification Issues

1. Interpretation

2. Application

3. Notice/Claim Status

K. Personnel/Inspector Needs



L. Other



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